

Paramount Unified School District

15110 California Avenue, Paramount, California 90723-4378
(562) 602-6000 Fax (562) 602-8111



REGULAR MEETING OF BOARD OF EDUCATION

MINUTES

July 8, 2015

BOARD OF EDUCATION

Alicia Anderson
President

Tony Peña
Vice President

Sonya Cuellar
Member

Linda Garcia
Member

Vivian Hansen
Member

Delores Stephens
Co-Interim Superintendent

David Verdugo, Ed.D.
Co-Interim Superintendent

The meeting was called to order at 6:05 p.m. by President Alicia Anderson in the Boardroom at the District Office, 15110 California Avenue, Paramount California.

Pledge of Allegiance

Kim Cole, Director-Special Education/ECE, led the Pledge of Allegiance.

Roll Call

Trustee Alicia Anderson
Trustee Tony Peña
Trustee Sonya Cuellar

Trustee Linda Garcia
Trustee Vivian Hansen

Administrators Present

Delores Stephens, Co-Interim Superintendent
Michael Conroy, Assistant Superintendent-Business Services
Myrna Morales, Assistant Superintendent-Human Resources
Deborah Stark, Assistant Superintendent-Educational Services
Adrian Ayala, Director-Leadership Development
Ranita Browning, Director-Fiscal Services
Kim Cole, Director-Special Education/ECE
Cindy DiPaola, Director-Maintenance & Operations
Randy Gray, Director-Curriculum & Instruction/Projects
Troy Marshall, Director-Technology
Manuel San Miguel, Director-Student Services
Beatriz Spelker-Levi, Director-Personnel
Kelly Anderson, Principal-Jackson School
Lynn Butler, Principal-Alondra Middle School
Jerry King, Principal-Paramount Adult School
Margarita Rodriguez, Coordinator-Assessment and Accountability

Approve Agenda July 8, 2015 1.202

Trustee Cuellar moved, Trustee Garcia seconded and the motion carried 5-0 to approve the agenda of the Regular Meeting of July 8, 2015.

Ayes: 5 – Trustees Anderson, Cuellar Garcia, Hansen, Peña

Regular Meeting Minutes June 24, 2015 1.203

Trustee Hansen moved, Trustee Peña seconded and the motion carried 5-0 to approve the minutes of the Regular Meeting held on June 24, 2015.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

REPORTS

Employee Representative Reports

There was no CSEA representative in attendance.

There was no TAP representative in attendance.

Board Members' Reports

Trustee Anderson had no report.

Trustee Cuellar had no report but wished everyone a great summer.

Trustee Garcia had no report but wished everyone a great summer.

Trustee Hansen had no report but welcomed all in attendance.

Trustee Peña has visited various school sites hosting the Summer Food Service program.

Superintendent's Report

Co-Interim Superintendent Mrs. Stephens highlighted a variety of items:

- Co-Interim Superintendent Stephens has visited the summer sessions at Lincoln School and Alondra Middle school.
- Mrs. Stephens shared that there are over 1,000 students attending summer school sessions at both PHS-W and PHS.
- She attended the Ad-Hoc Meeting
- Mrs. Stephens wished to acknowledge and thank Chris Stamm and his support staff for their support of the Summer Food Service program.
- Co-Interim Superintendent Stephens attended a meeting with City STAR staff including Mr. Peña to address safety issues.

Introductions:

Margie Domino, K-8 Assistant Principal: Margie Domino received her Bachelor's Degree in Liberal Studies from Loyola Marymount University and a Master's Degree in Teaching/Curriculum from California State University, Dominguez Hills and another in Educational Administration from Concordia University.

Margie served as a teacher in Downey Unified School District and in 2001 she came to Paramount. She served as a teacher at Jefferson and Tanner. For the past year, Margie has served as the English/Language Arts Coach at Keppel School.

Margie is known for being motivational, dedicated and a supportive instructional leader. Margie is welcomed as the new Assistant Principal of Jackson School.

Jill Hammond, K-8 Assistant Principal: Jill Hammond received her Bachelor's Degree in Psychology from the University of California Santa Barbara and her Master's Degree in Educational Administration from California State University, Long Beach.

Jill has served as a teacher at Gaines and Los Cerritos. She served as a Literacy Teacher and an Open Court Coach at Los Cerritos school. For the past six years, Jill has served as a teacher at Los Cerritos School. She has also served on a plethora of instructional committees. Jill is known for her vast knowledge of curriculum and effected instructional strategies. Jill is regarded as friendly, humorous

and being a strategic thinker. Jill is welcomed as the new Assistant Principal of Alondra Middle School.

David Daley, Program Administrator-Special Education: David Daley received a Bachelor's Degree in Psychology and another in Education from Westfield State College and his Master's Degree in Special Education Mild/Moderate from California State University Dominguez Hills.

David has served as a Resource Specialist at Paramount High School for 13 years. Since 2011, David has served as a Program Specialist in Special Education providing support for the high schools.

David is well regarded as advocating for quality service for special education students and being a skilled problem solver. David is known to be professional, reliable and pleasant. David is welcomed as the Program Administrator of Special Education.

Recognition – Michael Conroy

Board of Education members and Co-Interim Superintendent Stephens recognized Assistant Superintendent-Business Services Dr. Michael Conroy for his dedicated service and many contributions for the students, staff, and community of Paramount Unified School District.

Dr. Conroy has been instrumental in overseeing the Business Services, Fiscal, Technology and Student Nutrition Services departments and under his tenure, many successful Measure AA Bond projects were completed and internal building improvements have been made. Additionally, the amount of technology that is available to students has increased extensively. Dr. Conroy has worked diligently to ensure that the District remain financially sound throughout his time here and during the tough budget crisis. Dr. Conroy was also instrumental in coordinating a District-wide intermural sports program for the middle school students.

Dr. Conroy shared that he is excited about the new opportunity but yet sad about leaving Paramount. He added that PUSD is an excellent school district and feels very fortunate to have been employed by this organization and takes pride in his association with this outstanding District. Paramount has been a wonderful district, and Ocean View offers a new adventure. He added that he leaves knowing that Paramount Unified School District has been built upon a solid financial plan and that the District is fiscally solvent and financially secure for the future and trusts that decisions will continue to be based upon the sound fiscal approach used for many years in the District.

Dr. Conroy expressed his deep appreciation to everyone for their commitment to students during his tenure with Paramount Unified School District. He also conveyed his personal gratitude to Dr. David Verdugo and Dee Stephens, Executive Cabinet, Management Team, the dedicated teachers and support staff for their support but most of all for their friendship.

Dr. Conroy especially acknowledge and thanked his staffs in the Business and Fiscal Services departments, to the Classified Directors and the Superintendent's Office for their hard work and continued

support to maintain the infrastructure, foundation and integrity of the District.

Dr. Conroy will be missed and is wished well as the new Deputy Superintendent of Ocean View School District.

Parent Survey Results

Dr. Randy Gray, Director-Curriculum & Instruction and Margarita Rodriguez, Coordinator-Assessment and Accountability provided the Board with information on the 2014-15 Parent Survey results, review highlights of the survey and outline steps.

Dr. Gray shared that the Title 1 parent survey is given each year to parents of students in grades K-12, were administered in April/May and survey results inform PUSD of parents' needs and experiences at their child's schools.

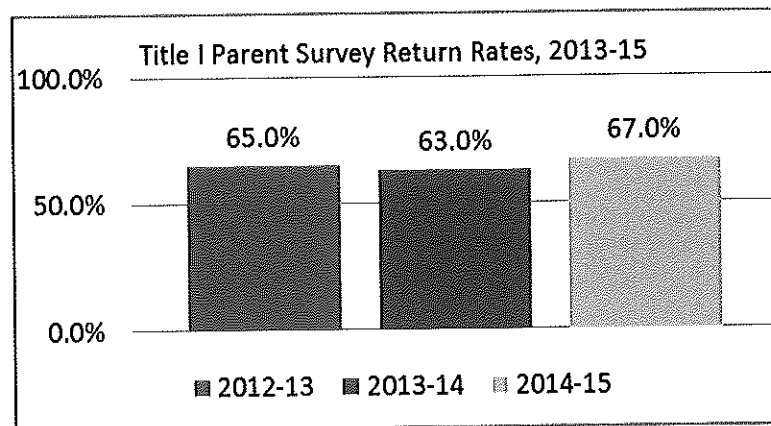
2014-15 Survey Format

Beginning in 2014, the Title I Parent Survey components are aligned to the LCAP.

1. Engagement: Promotion of parent participation and sense of safety and school connectedness
2. Conditions of Learning: Access to courses, textbooks, and implementation of new state standards.
3. College and Career Readiness: PUSD's locally defined goal.

Participation Rates

The 68% return rate is a comparable rate to the last two years.



1. Engagement

Parents continue to feel valued and welcomed at PUSD schools. More feel their child is safe at school.

	Yes	Strongly Agree/Agree	
	2013	2014	2015
My child feels safe at his or her school.	86.0%	86.3%	88.1%
I feel that I am welcome at the school at any time.	90.9%	89.4%	89.6%
I am a valued partner in my child's education.	90.1%	89.3%	89.8%

2. Conditions of Learning

More parents use PUSD websites, have access to technology and know about Common Core Standards implementation.

	Responded Yes		
	2014	2015	Change
I have accessed the school and/or District website at least once this year.	68.4%	72.0%	3.7%
I have received information about the new Common Core Standards for education recently implemented in California.	80.4%	83.7%	3.3%
My child has access to standards aligned textbooks and instructional materials.	96.4%	96.8%	0.4%
My child has access to technology resources.	92.9%	94.4%	1.5%
My child's school is in good repair.	94.2%	94.5%	0.3%

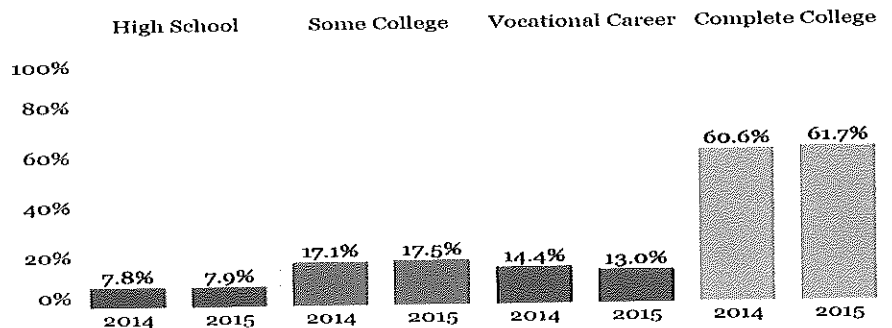
3. College and Career Readiness

More parents understand A-G courses required for college.

	Responded Yes		
	2014	2015	Change
I understand which A-G courses my student(s) need to take to get into college.	67.1%	68.8%	1.7%
I understand which classes my student needs to take to graduate from high school.	78.1%	78.7%	0.6%

More parents expect their child to complete college.

What is the highest level of education that you expect your child to complete?



Trends

- Parents report feeling welcomed, valued, and informed about their child's education.
- Parents report having the resources and information they need.
- Parents report increased awareness of Common Core State Standards and requirements for college.
- Parents' expectation that their child complete college increased from last year.

Next Steps:

- Implement the College and Career Readiness Committee's Two Year Plan to Create a College Going Culture in PUSD. Work to increase the A-G completion rate to align with the 62% of parents who expect their child to complete college.
- Provide a Parent University to increase understanding of college readiness requirements including:
 - Workshops on college readiness and A-G requirements
 - Field trips to local colleges and universities
 - Information on applying for college and financial aid
- Provide college and career event information through print and digital newsletters.

**BOARD MEETING
CALENDAR**

There were no changes to the Board of Education Meeting Calendar.

HEARING SECTION

There were no speakers during the hearing section.

CONSENT ITEMS
0.204

Trustee Cuellar moved, Trustee Peña seconded and the motion carried 5-0 to approve the Consent Items.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Human Resources

Personnel Report
15-01
2.204

Accept Personnel Report 15-01, as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2015-16 State Budget Act and related legislation.

Educational Services

Consultant and Contract
Services
3.204

Approve the consultant and contract service request authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

Business Services

Purchase Order Report
15-01
4.204

Approve Purchase Order Report 15-01 as submitted, authorizing the purchase of supplies, equipment, and services for the District.

Warrants for the Month of
June 2015
4.204

Approve warrants for all funds through June with a total of \$11,933,985.18.

Acceptance of Donations
4.204

Accept the donations as presented on behalf of the District with any bequests or gifts of money or property for a purpose deemed to be suitable by the District.

ACTION ITEMS

General Services

Resolution 15-01
2015-16 Board Memberships

Trustee Hansen moved, Trustee Cuellar seconded, and the motion carried 5-0 to adopt Resolution 15-01 authorizing memberships in

1.205 associations and organizations for the Board of Education members for the 2015-16 school year.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

2015-16 Compensation for Board of Education Members 1.206 Trustee Peña moved, Trustee Hansen seconded, and the motion carried 5-0 to approve compensation per Education Code Section 25120 for the Board of Education members for the 2015-16 school year.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Resolution 15-02 Board Member Compensation for Absence Due to Illness 1.207 Trustee Garcia moved, Trustee Peña seconded, and the motion carried 5-0 approve compensation per Education Code Section 25120 for the Board of Education members for the 2015-16 school year.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Educational Services

Consolidated Application for Funding Categorical Aid Programs 3.208 Trustee Cuellar moved, Trustee Hansen seconded, and the motion carried 5-0 to approve submission of the Consolidated Application for Funding Categorical Aid Programs to the California Department of Education for the 2015-16 school year.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Los Angeles County Plan for Expelled Students 3.209 Trustee Garcia moved, Trustee Peña seconded, and the motion carried 5-0 to approve the updated Los Angeles County Plan for expelled students as a basic plan to address the needs of expelled students in Los Angeles County, as required by Education Code Section 48926.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Resolution 15-03, Local Agreement for Child Development Services for the California State Preschool Program, 2015-16 3.210 Trustee Hansen moved, Trustee Cuellar seconded, and the motion carried 5-0 to adopt Resolution 15-03, the California State Preschool Contract for full and part-day preschool services provided at Alondra, Collins, Gaines, Hollydale, Keppel, Mokler, Wirtz (Jackson) and Zamboni sites for the 2015-16 school year.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Nonpublic School Placements for Special Education Students for 2015-16 3.211 Trustee Peña moved, Trustee Garcia seconded, and the motion carried 5-0 to approve the placement for a special education student in nonpublic schools, as determined by the student's Individual Education Plan for the 2015-16 school year.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Nonpublic School Placements for Special Education Students for 2014-15 3.212 Trustee Garcia moved, Trustee Cuellar seconded, and the motion carried 5-0 to approve the placement for a special education student in nonpublic schools, as determined by the student's Individual Education Plan for the 2014-15 school year.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Attorney Fees and
Settlement Agreement for a
Special Education Student
3.213

Trustee Hansen moved, Trustee Garcia seconded, and the motion carried 5-0 to approve and authorize payment for attorney fees and settlement agreement for a special education student.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Memorandum of
Understanding with Harbor
View Community Services
Center
3.214

Trustee Cuellar moved, Trustee Peña seconded, and the motion carried 5-0 to approve the Memorandum of Understanding with Harbor View Community Services Center for Therapeutic Behavioral Services to Early Periodic Screening Diagnosis and Treatment to eligible children for the 2015-16 school year.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Business Services

Resolution 15-04, Annual
Delegation of Administrative
Authority to Process Routine
Budget Revisions,
Adjustments, and Transfers
3.215

Trustee Hansen moved, Trustee Garcia seconded, and the motion carried 5-0 to adopt Resolution 15-04, authorizing the Los Angeles County Superintendent of Schools to process routine budget revisions, adjustments, and transfers.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Resolution 15-05, Temporary
Interfund Borrowing
3.216

Trustee Peña moved, Trustee Cuellar seconded, and the motion carried 5-0 to adopt Resolution 15-05, Temporary Interfund Borrowing between any of the District's operating funds, as needed, during the 2015-16 fiscal year.

Ayes: 5 – Trustees Anderson, Cuellar Garcia, Hansen, Peña

Resolution 15-06, Temporary
Transfers from the School
Pools Fund Maintained by
the Los Angeles County
Treasurer
3.217

Trustee Cuellar moved, Trustee Garcia seconded, and the motion carried 5-0 to Adopt Resolution 15-06, Temporary Transfers from the School Pools Fund maintained by the Los Angeles County Treasurer.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Ayes: 5 – Trustees Anderson, Cuellar Garcia, Hansen, Peña

Agreement for Consultant
Services – Proposition 39
California Clean Energy Jobs
Act Project Application
3.218

Trustee Hansen moved, Trustee Cuellar seconded, and the motion carried 5-0 to approve the consultant Agreement with Facilities Commissioning & Technical Services to assist the District with completion of the Proposition 39 California Clean Energy Jobs Act project application. Authorize the Co-Interim Superintendent(s) or designee to execute all necessary documents.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

ANNOUNCEMENTS

President Anderson reported that the next Regular Meeting would be August 12, 2015, at 6:00 p.m. – Boardroom of the District Office.

CLOSED SESSION

The Board adjourned to Closed Session at 6:53 p.m. to discuss Public Employment and Governance Team Items.

OPEN SESSION

The Board reconvened to Regular Session at 8:47 p.m. President Anderson reported that the Board had discussed Public Employment and Governance Team Items.

The Board took the following action in Closed Session:

Public Employment
2.219

Trustee Peña moved, Trustee Hansen seconded, and the motion carried 5-0 to appoint Patricia Tu as Assistant Director-Fiscal Services effective as soon as mutually agreeable.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Public Employment
2.220

Trustee Hansen moved, Trustee Peña seconded, and the motion carried 5-0 to appoint Holly Hennessy as K-8 Principal effective as mutually agreeable.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Public Employment
2.221

Trustee Cuellar moved, Trustee Peña seconded, and the motion carried 5-0 to appoint Hector Lujan as Assistant Principal-Adult Education effective as soon as mutually agreeable.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Public Employment
2.222

Trustee Garcia moved, Trustee Peña seconded, and the motion carried 5-0 to appoint Roxanne Shelby as Assistant Principal-Alternative Education effective as soon as mutually agreeable.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

ADJOURNMENT

Trustee Hansen moved, Trustee Cuellar seconded, and the motion carried 5-0 to adjourn the Regular Meeting of the Board of Education held on July 8, 2015 at 8:48 p.m.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Delores Stephens, Co-Secretary
To the Board of Education

President

Vice President/Clerk

Paramount Unified School District

15110 California Avenue, Paramount, California 90723-4378
(562) 602-6000 Fax (562) 602-8111



BOARD OF EDUCATION

ALICIA ANDERSON
President

TONY PEÑA
Vice President

SONYA CUELLAR
Member

LINDA GARCIA
Member

VIVIAN HANSEN
Member

DELORES STEPHENS
Co-Interim Superintendent

DAVID VERDUGO, Ed.D.
Co-Interim Superintendent

SPECIAL MEETING OF BOARD OF EDUCATION

MINUTES

July 13, 2015

The meeting was called to order at 5:09 p.m. by President Alicia Anderson in the Boardroom at the District Office, 15110 California Avenue, Paramount California.

- | | | |
|---|---|---|
| Roll Call | Trustee Alicia Anderson
Trustee Tony Peña
Trustee Sonya Cuellar | Trustee Linda Garcia
Trustee Vivian Hansen |
| Pledge of Allegiance | Dr. David Verdugo, Co-Interim Superintendent led the pledge of allegiance. | |
| Administrator's Present | Delores Stephens, Co-Interim Superintendent
David Verdugo, Co-Interim Superintendent | |
| Approve Special Meeting Agenda July 13, 2015
1.223 | Trustee Cuellar moved, Trustee Peña seconded and the motion carried 5-0 to approve the July 13, 2015 Special Meeting agenda.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña | |
| <u>HEARING SECTION</u> | There were no speakers during the hearing section. | |
| <u>CLOSED SESSION</u> | The Board adjourned to Closed Session at 5:10 p.m. to discuss Public Employment (Superintendent Search) and Governance Team Items. | |
| <u>OPEN SESSION</u> | The Board reconvened to Regular Session at 7:09 p.m. President Anderson reported that the Board had discussed Public Employment (Superintendent Search) and Governance Team Items.

The following action was taken in Closed Session: | |
| Public Employment
2.224 | Trustee Hansen moved, Trustee Peña seconded, and the motion carried 5-0 to appoint Lisa Kirk as K-8 Assistant Principal effective as soon as mutually agreeable.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña | |
| Public Employment
2.225 | Trustee Peña moved, Trustee Garcia seconded, and the motion carried 5-0 to appoint Nancy Manning as K-8 Assistant Principal effective as soon as mutually agreeable.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña | |

7-13-15 *Serving the communities of Bellflower, Lakewood, Long Beach, Paramount and South Gate.*

Great things are happening in Paramount schools

ADJOURNMENT

Trustee Garcia moved, Trustee Peña seconded, and the motion carried 5-0 to adjourn the Special Meeting of the Board of Education held on July 13, 2015 at 7:10 p.m.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

David Verdugo, Co-Secretary
To the Board of Education

President

Vice President/Clerk

Paramount Unified School District

TO: Delores Stephens, Co-Interim Superintendent
David Verdugo, Co-Interim Superintendent
FROM: Myrna Morales, Assistant Superintendent – Human Resources
DATE: August 12, 2015
SUBJECT: Personnel Report 15-02

BACKGROUND INFORMATION:

Following is Personnel Report 15-02, which reports details of personnel assignments, employment and terminations.

POLICY/ISSUE:

Board Policy 4110 – Permanent Personnel – Certificated
Board Policy 4111 – Recruitment & Selection – Certificated
Board Policy 4210 – Permanent Personnel – Classified
Board Policy 4211 – Recruitment & Selection – Classified

FISCAL IMPACT:

As indicated in the following personnel report.

STAFF RECOMMENDATION:

Accept Personnel Report 15-02 as submitted. The report includes details, assignments, terminations and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2015-16 State Budget Act and related legislation.

PREPARED BY:

Myrna Morales, Assistant Superintendent – Human Resources
Beatriz Spelker-Levi, Director of Personnel – Human Resources

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

**PERSONNEL REPORT 15-02
AUGUST 12, 2015
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
EMPLOYMENT *Shelby, Roxanne	Assistant Principal	Alternative Education	Sch. G III-1	<u>Annual</u> \$99,798 General Fund	07-15-15	
Ahn, Lamont	Teacher Temporary	Educational Services	C-3	\$56,468 LCAP**	08-17-15	06-30-16
Florito, Catherine	Teacher Temporary	Educational Services	B-2	\$52,213 LCAP	08-17-15	06-30-16
Jones, Erica	Teacher Temporary	Educational Services	A-1	\$48,278 LCAP	08-14-15	06-30-16
Nasouf, Mutah	Teacher Temporary	Educational Services	E-7	\$70,071 LCAP	08-17-15	06-30-16
Pettygrove, Lisa	Teacher Temporary	Educational Services	A-1	\$48,278 General Fund	08-14-15	06-30-16
Song, Ji Eun	Teacher Temporary	Educational Services	C-3	\$56,468 LCAP	08-17-15	06-30-16
Tebay, Taylor	Teacher Temporary	Educational Services	A-1	\$48,278 LCAP	08-14-15	06-30-16
Waltke, Blake	Teacher Temporary	Educational Services	C-11	\$73,031 LCAP	08-17-15	06-30-16
Kent, Elizabeth	School Nurse Probationary	Special Education	A-1	\$48,278 Special Education	08-14-15	
Rueda, Jill	School Nurse Probationary	Special Education	A-1	\$48,278 Special Education	08-14-15	
Sawyer, Danielle	School Nurse Probationary	Special Education	A-1	\$48,278 Special Education	08-14-15	
Beauman, Bailee	Teacher Temporary	Alondra	A-1	\$48,278 General Fund	08-14-15	06-30-16
Neilsen, Christina	Teacher Temporary	Alondra	D-9	\$70,799 General Fund	08-14-15	06-30-16

*Ratification

**Local Control Accountability Plan

**PERSONNEL REPORT 15-02
AUGUST 12, 2015
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>EMPLOYMENT continued</u>						
Tilson, Courtney	Teacher Temporary	Alondra	A-1	Annual \$48,278 General Fund	08-14-15	06-30-16
Altier, Autumn	Teacher Temporary	Collins	A-1	\$48,278 General Fund	08-14-15	06-30-16
Taira, Stacey	Teacher Temporary	Collins	A-1	\$48,278 General Fund	08-14-15	06-30-16
Bishop, Annaltese	Teacher Temporary	Gaines	A-1	\$48,278 General Fund	08-14-15	06-30-16
Rosa, Kenia	Teacher Temporary	Gaines	B-3	\$53,779 General Fund	08-17-15	06-30-16
Aparicio, Michelle	Teacher Temporary	Hollydale	A-1	\$48,278 General Fund	08-14-15	06-30-16
Keith, Amber	Teacher Temporary	Hollydale	A-2	\$49,726 General Fund	08-17-15	06-30-16
Lopez, Maria E.	Teacher Temporary	Hollydale	A-3	\$51,217 General Fund	08-17-15	06-30-16
Marin, Jesus	Teacher Temporary	Hollydale	A-1	\$48,278 General Fund	08-14-15	06-30-16
Strader, Marisol	Teacher Temporary	Hollydale	E-8	\$72,174 General Fund	08-17-15	06-30-16
Zamora, Disnarda	Teacher Temporary	Hollydale	A-2	\$49,726 General Fund	08-14-15	06-30-16
Camp, Diana	Teacher Temporary	Jackson	A-1	\$48,278 General Fund	08-14-15	06-30-16
Craft, Heather	Teacher Temporary	Jackson	A-1	\$48,278 General Fund	08-14-15	06-30-16
Durazzo, Robert	Teacher Temporary	Jackson	A-1	\$48,278 General Fund	08-14-15	06-30-16
Gonzalez, Patricia I.	Teacher Temporary	Jackson	A-3	\$51,217 General Fund	08-17-15	06-30-16
Kirkpatrick, Ryan	Teacher Temporary	Jackson	A-1	\$48,278 General Fund	08-14-15	06-30-16

**PERSONNEL REPORT 15-02
AUGUST 12, 2015
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>EMPLOYMENT</u> <u>continued</u>						
Mejia, Marisol	Teacher Temporary	Jackson	A-1	<u>Annual</u> \$48,278 General Fund	08-14-15	06-30-16
Rivera, Rodrigo	Teacher Temporary	Jackson	A-1	\$48,278 General Fund	08-14-15	06-30-16
Stocks, Cory	Teacher Temporary	Jackson	A-1	\$48,278 General Fund	08-14-15	06-30-16
Taracena, Natalie	Teacher Temporary	Jackson	A-1	\$48,278 General Fund	08-14-15	06-30-16
Wickham, Erin	Teacher Temporary	Jackson	A-2	\$49,726 General Fund	08-17-15	06-30-16
Young, Sheena	Teacher Temporary	Jackson	A-1	\$48,278 General Fund	08-14-15	06-30-16
Morales, Marlene	Teacher Temporary	Jefferson	A-3	\$51,217 Special Education	08-17-15	06-30-16
Toscano-Lopez, Antonia	Teacher Temporary	Lincoln	C-11	\$73,031 General Fund	08-17-15	06-30-16
Cuevas, Elizabeth	Teacher Temporary	Los Cerritos	A-1	\$48,278 General Fund	08-14-15	06-30-16
Hernandez, Sara	Teacher Temporary	Los Cerritos	A-2	\$49,726 General Fund	08-17-15	06-30-16
Limon, Katrina	Teacher Temporary	Los Cerritos	A-2	\$49,726 General Fund	08-17-15	06-30-16
Wood, Michele	Teacher Temporary	Los Cerritos	A-1	\$48,278 General Fund	08-14-15	06-30-16
Baltazar, Kristine	Teacher Temporary	Mokler	C-11	\$73,031 General Fund	08-17-15	06-30-16
Bradburn, Madalyn	Teacher Temporary	Mokler	A-1	\$48,278 General Fund	08-14-15	06-30-16
Abarca, Daniel	Teacher Temporary	Paramount High-Senior	A-1	\$48,278 General Fund	08-14-15	06-30-16

**PERSONNEL REPORT 15-02
AUGUST 12, 2015
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
EMPLOYMENT <u>continued</u>						
Brown, Whitley	Teacher Temporary	Paramount High-Senior	A-1	<u>Annual</u> \$48,278 General Fund	08-14-15	06-30-16
Dominguez, Rachel	Teacher Temporary	Paramount High-Senior	C-1	\$53,226 General Fund	08-17-15	06-30-16
Hakobyan, Grigor	Teacher Temporary	Paramount High-Senior	A-1	\$48,278 Special Education	08-14-15	06-30-16
Hays, Brian	Teacher Temporary	Paramount High-Senior	A-1	\$48,278 General Fund	08-14-15	06-30-16
Hernandez, Mayra	Teacher Temporary	Paramount High-Senior	A-1	\$48,278 Special Education	08-14-15	06-30-16
Hyun, Alexander	Teacher Temporary	Paramount High-Senior	A-1	\$48,278 General Fund	08-14-15	06-30-16
Kang, Howard	Teacher Temporary	Paramount High-Senior	A-1	\$48,278 Special Education	08-14-15	06-30-16
Louie, Keith	Teacher Temporary	Paramount High-Senior	A-1	\$48,278 Special Education	08-14-15	06-30-16
Merickel, Taylor	Teacher Temporary	Paramount High-Senior	A-1	\$48,278 General Fund	08-14-15	06-30-16
Orozco Franco, Manuel	Teacher Temporary	Paramount High-Senior	A-1	\$48,278 General Fund	08-14-15	06-30-16
Stoddard, Han	Teacher Temporary	Paramount High-Senior	C-3	\$56,468 General Fund	08-17-15	06-30-16
Dorantes, Rebecca	Teacher Temporary	Paramount High-Senior	C-2	\$54,823 General Fund	08-17-15	06-30-16
Rogers, Elisabeth	Teacher Temporary	Paramount High-West	A-1	\$48,278 General Fund	08-14-15	06-30-16
Elliott, Jason	Teacher Temporary	Paramount Park	A-1	\$48,278 General Fund	08-14-15	06-30-16

**PERSONNEL REPORT 15-02
AUGUST 12, 2015
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>EMPLOYMENT</u>						
<u>continued</u>						
Lozano, Christopher	Teacher Temporary	Paramount Park	A-1	<u>Annual</u> \$48,278 General Fund	08-14-15	06-30-16
Diaz Pe, Karmina	Teacher Temporary	Tanner	A-1	\$48,278 General Fund	08-14-15	06-30-16
Drucker, Danielle	Teacher Temporary	Tanner	A-1	\$48,278 General Fund	08-14-15	06-30-16
*Hennessy, Holly	Principal	Tanner	Sch. I III-1	\$106,722 General Fund	07-15-15	
Molina, Mary Ann	Teacher Temporary	Tanner	C-2	\$54,823 General Fund	08-17-15	06-30-16
Rumbolz, Megan	Teacher Temporary	Tanner	A-1	\$48,278 General Fund	08-14-15	06-30-16
Elizondo, Margarita	Teacher Probationary	Wirtz	C-8	\$65,462 LCAP	08-17-15	
Jaegers, Julie	Teacher Temporary	Zamboni	C-3	\$56,468 General Fund	08-17-15	06-30-16
Meko, Nicholas	Teacher Temporary	Zamboni	A-1	\$48,278 General Fund	08-14-15	06-30-16
Castaneda, Cesar Haley, Kyra Morgan, Shirfaye Robles, Sergio Zarate, Stephanie	Substitute Teacher on-call, as needed	District		<u>Daily</u> \$150 General Fund	08-19-15	
<u>PROMOTION</u>						
*King, Jerry	Principal	Adult Education	Sch. E III-3	<u>Annual</u> \$116,577 Adult Education	07-01-15	
*Lujan, Hector	Program Facilitator - Assistant Principal	Adult Education	Sch. J III-2	\$105,760 Adult Education	07-13-15	

*Ratification

**PERSONNEL REPORT 15-02
AUGUST 12, 2015
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>PROMOTION</u>						
<u>continued</u>						
*Aguilar-Nuno, Andrea	Principal	Alternative Education	Sch. E III-4	<u>Annual</u> \$120,190 General Fund	07-01-15	
*Daley, David	Program Administrator	Special Education	Sch. G II-1	\$93,443 Special Education	07-01-15	
*Hammond, Jill	Assistant Principal	Alondra	Sch. G III-1	\$99,798 General Fund	07-01-15	
*Law, Scott	Principal	Collins	Sch. I III-5	\$120,590 General Fund	07-01-15	
*Manning, Nancy	Assistant Principal	Hollydale	Sch. G III-1	\$99,798 General Fund	07-14-15	
*Anderson, Kelly	Principal	Jackson	Sch. I III- 5	\$120,590 General Fund	07-01-15	
*Domino, Margie	Assistant Principal	Jackson	Sch. G III-1	\$99,798 General Fund	07-01-15	
*Verdugo, Hilda	Principal	Los Cerritos	Sch. I III-5	\$120,590 General Fund	07-01-15	
*Kirk, Lisa	Assistant Principal	Zamboni	Sch. G III-1	\$99,798 General Fund	07-14-15	
<u>Summer Session</u>						
*Angulo, Daniel	ESL	Adult Education		<u>Hourly</u> \$41.13	07-01-15	07-23-15
*Aparicio, Michelle			\$37.27			
*Bautista, Teresita			\$41.13			
*Bolds, Debra			\$37.27			
*Del Rosario, Romichelle			\$41.13			
*Diaz, Theresa			\$37.27			
*Holdeman, Angie			\$41.13			
*Ludwig, Lana			\$41.13			
*Navarro, Juan			\$41.13			

*Ratification

**PERSONNEL REPORT 15-02
AUGUST 12, 2015
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
Summer Session continued				Hourly		
*Okeke, Jacqueline	ESL	Adult Education		\$37.27	07-01-15	07-23-15
*Parks, Annie				\$41.13		
*Robertson, Linda				\$41.13		
*Ruiz, Noelia				\$38.96		
*Sanchez, Margarita				\$41.13		
*Schmidt-Mowrey, James				\$38.96		
*Shafer, Janis				\$41.13		
*Taitano, Maria				\$41.13		
*Tribe, Jennifer				\$41.13		
*Yapjoco, Hilda				\$41.13		
				Adult Education		
*Bark, Samuel	High School Diploma	Adult Education		\$41.13	07-01-15	07-23-15
*Dunn, Marie				\$38.96		
*Duran, Curtis				\$41.13		
*Lopez, Elaine				\$41.13		
*Perez, Sonia				\$41.13		
*Rheaume, Laura				\$37.27		
*Ruiz, Ashley				\$41.13		
*Santos David, Maria				\$38.96		
*Sasaki, Colleen				\$37.27		
*Scott, Angela				\$41.13		
*Vargas, Jose				\$41.13		
				Adult Education		
*Barrios, Dolores	Parenting	Adult Education		\$38.96	07-01-15	07-23-15
*Melgaard, Maureen				Adult Education		
*Daley, David	Adult Based Education	Adult Education		\$41.13	07-01-15	07-23-15
				Adult Education		
*Murillo, Maria	Citizenship	Adult Education		\$41.13	07-01-15	07-23-15
*Ortiz, Laura				Adult Education		
*Whitaker, Anita				Adult Education		

*Ratification

**PERSONNEL REPORT 15-02
AUGUST 12, 2015
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>Additional Assignments</u> <u>continued</u> *Johns, Rebecca *Mc Coy, Cinthia *Megofna, Alicia *Navarrette, Frank *Prado, Moses *Sarabia, Patricia *Silva, Melissa *Smith, Rose *Thomas, Katherine	Freshman Orientation NTE 2 hrs. ea.	Paramount High-West		<u>Hourly</u> \$38.00 Title 1	06-01-15 only	
*Axworthy, Robin *Bean, Aaron *Bozorgzadeh, Sammaneh *Brayboy, Dannie *Buerger, Deborah *Cruzan, Cara *Davila, Claudia *Gray, Kelly *Hernandez, Cynthia *Johns, Rebecca *Megofna, Alicia *Navarrete, Frank *Prado, Moses *Silva, Melissa *Smith, Rose *Thomas, Katherine	Freshman Orientation NTE 2 hrs. ea.	Paramount High-West		\$38.00 Title 1	06-02-15 only	
*Cunningham, Christina	Working with ASB Students NTE 25 hrs. total	Paramount High-West		\$38.00 General Fund	07-01-15	08-14-15

*Ratification

**PERSONNEL REPORT 15-02
AUGUST 12, 2015
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>Summer School Assignment</u>						
*Vargas, Jose *Weller, Douglas	Teacher NTE 6 hrs. ea. per day	Community Day School		Hourly \$38.00 LCAP**	06-15-15	06-30-15
*Figueroa, Anna *Sahagun, Gloria	Teacher NTE 8 hrs. ea. per day	Gaines ECE***		\$32.37 \$28.00 ECE	06-15-15	06-30-15
*Figueroa, Anna *Sahagun, Gloria	Teacher NTE 8 hrs. ea. per day	Gaines ECE		\$32.37 \$28.00 CACFP****	07-11-15	08-14-15
Calero-Hill, Tamara	Counselor NTE 5.25 hrs. per day	Paramount High- Senior		\$38.00 LCAP	07-01-15	07-23-15
<u>EXTRA PERIOD ASSIGNMENT</u>						
*Diaz, Daniel *Vargas, Jose *Weller, Douglas	ELD***** Reading Enhancement	Community Day School		Daily 1/6 th Daily Rate General Fund	08-19-15	06-09-16
*Diaz, Daniel *Vargas, Jose *Weller, Douglas	Tutoring	Community Day School		1/6 th Daily Rate General Fund	08-19-15	06-09-16
<u>ADDITIONAL DAYS/PER DIEM</u>						
*Day, Timothy *Smith, Karen	Pre-School Assessments NTE 23 days ea.	Special Education		\$515.81 \$515.81 Special Education	06-22-15	08-07-15

*Ratification
 **Local Control Accountability Plan
 ***Early Childhood Education
 ****Child and Adult care Food Program
 *****English Language Development

**PERSONNEL REPORT 15-02
AUGUST 12, 2015
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>ADDITIONAL DAYS/PER DIEM</u> continued						
*Cruz Wahl, Rita	Planning Language Arts Curriculum NTE 7 days	Educational Services		Daily \$492.83 Curriculum	07-01-15	07-31-15
*Katayama, Deanne	Assisting with LCAP** plan	Educational Services		\$436.78 Curriculum	06-30-15 only	
<u>STIPEND</u>						
*Moore, Jessica	Middle School Intermural Program	Hollydale		Stipend \$172 LCAP	04-14-15	06-11-15
<u>Stipend Spring Sports</u>						
*Barboza, Christine	Track and Field Varsity Head Coach	Paramount High-Senior		1/10 th of \$3,156 for each week of play General Fund	05-16-15	06-01-15
*Bignami, Frank	Baseball Varsity Head Coach	Paramount High-Senior		1/10 th of \$3,156 for each week of play General Fund	05-16-15	05-23-15
*Guerrero, Roberto	Swim Head Coach	Paramount High-Senior		1/10 th of \$3,156 for each week of play General Fund	05-16-15	05-23-15
*Tellez, Raymundo	Baseball Assistant Coach	Paramount High-Senior		1/10 th of \$2,264 for each week of play General Fund	05-16-15	05-23-15

*Ratification

**Local Control Accountability Plan

**PERSONNEL REPORT 15-02
AUGUST 12, 2015
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
Stipend				Stipend		
Fall Sports						
Curtius, Diana	Coaches	Paramount		\$2,264	08-17-15	11-04-15
Dominguez, Rachel	Fall Coaching	High-Senior		\$3,156		
Felix, Josefina				\$3,156		
Guggiana, John				\$2,264		
Howard, Matthew				\$3,690		
Jordan, Cameo				\$2,264		
Morelli, Anthony				\$2,264		
				General Fund		

**PERSONNEL REPORT 15-1
AUGUST 12, 2015
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	DESCRIPTION	EFFECTIVE	
				FROM	TO
<u>LEAVE OF ABSENCE WITH PAY</u> Rice, Chris	Teacher	Alondra	Military	05-14-15	05-19-15
<u>LEAVE OF ABSENCE WITHOUT PAY</u> Calvert, Heather	Teacher	Jefferson	Personal	07-01-15	06-30-16
O'Donnell, Patrick	Teacher	Paramount High-Senior	Personal	07-01-15	06-30-16
<u>RESIGNATION</u> Conroy, Michael	Assistant Superintendent	Business Services	Personal	07-10-15	
Aguilera, Alycia	Teacher	Paramount High-Senior	Personal	07-30-15	
Lopez, Esperanza	Teacher	Paramount High-Senior	Personal	06-12-15	
Casdorph, Tracy	Teacher	Paramount Park	Personal	06-12-15	

**PERSONNEL REPORT 15-02
AUGUST 12, 2015
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>Employment</u> *Tu, Patricia	Assistant Director of Fiscal Services 8 hrs. per day/12 mo.	Fiscal Services	Sch. 2 3-IV	<u>Monthly</u> \$7,582 General Fund	07-20-15	
*Smith, Franklin	Mental Health Specialist	Special Education	Sch. H Col. II Step 6	<u>Annual</u> \$93,343 Mental Health	07-29-15	
Guerrero, Monique	Technology Instructional Assistant 6 hrs. per day/10 mo.	Jackson	118-I	<u>Monthly</u> 75% of \$2,849 LCAP**	08-17-15	
Martinez, Ruben	Technology Instructional Assistant 6 hrs. per day/10 mo.	Roosevelt	118-I	75% of \$2,849 LCAP	08-17-15	
<u>Promotion</u> Fernandez, Margarita	Director of Research and Evaluation 8 hrs. per day/12 mo.	Educational Services	Sch. 2 14-IV	<u>Monthly</u> \$10,095 Title III/ Title II/ EIA-LEP/ Title I***	08-13-15	
*Martinez, Javier	Maintenance Carpenter/Glazier 8 hrs. per day/12 mo.	Operations	334-IV	\$4,985**** Restricted Routine Maintenance	07-15-15	
*Mendez, Myrna	Senior Accounting Assistant 8 hrs. per day/12 mo.	Student Nutrition Services	524-II	\$3,590**** SNS*****	07-20-15	
<u>Short Term</u> *Garcia, Emma *Tittle, Alma	District Translator NTE 50 hrs. each, as needed	Educational Services	Sch. 8 10-I	<u>Hourly</u> \$24.85 Multi-cultural	07-01-15	12-31-15

* Ratification

** Local Control Accountability Plan

*** Title III/Title II/Economic Impact Aid-Limited English Proficient/Title I

**** Includes Longevity and/or Professional Growth Increment

***** Student Nutrition Services

**PERSONNEL REPORT 15-02
AUGUST 12, 2015
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
Short Term <u>continued</u> *Tittle, Alma	District Translator NTE 50 hrs., as needed	Human Resources	Sch. 8 10-I	Hourly \$24.85 General Fund	07-01-15	12-31-15
*Mendoza, Jesus	Maintenance Plumber NTE 40 hrs. per week, as needed	Operations	132-I	\$23.23 General Fund	07-01-15	12-31-15
*Serrano, Santiago *Wallace, Rhonda	Custodian NTE 40 hrs. per week each, as needed	Operations	117-I	\$16.04 STAR After School Program	07-01-15	12-31-15
Aldape, Josie Cortez Chavez, Lizette Cruz, Luzmila Escobedo, Gabriela Garcia, Jessica Garcia Vazquez, Yesica Gonzalez, Gabriela Lozano, Rosa Lozano-Vallejo, Lizette Pham, Tahi-Vi Robinson, Mary	Instructional Assistant - Sp. Ed. NTE 3 hrs. per day each, as needed	Special Education	112-I	\$14.17 Special Education	08-19-15	12-18-15
*Garcia, Jessica	Instructional Assistant - Sp. Ed. NTE 5 hrs. per day	Special Education	112-I	\$14.17 Special Education	07-01-15	07-24-15
*Henriquez, Alvaro *Lozano, Marrisca	Instructional Assistant - SE/SH NTE 6 hrs. per day each	Special Education	115-I	\$15.26 Special Education	06-15-15	07-23-15
Brumfield, Dominick Ramos, Diego	Instructional Assistant - Sp. Ed. NTE 3 hrs. per day each, as needed	Adult School/ Community Day School	112-I	\$14.17 Special Education	08-19-15	12-18-15

* Ratification

**PERSONNEL REPORT 15-02
AUGUST 12, 2015
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
Short Term <u>continued</u> Bonilla, Magali Carrera Cruz, Michelle Del Angel, Daniel Flores, Jose Flores, Justin Hernandez, Michelle Llamas Luna, Natalia Martinez, Sandra Morales, Osvaldo	Instructional Assistant - SE/SH NTE 3 hrs. per day each, as needed	Adult School/ Community Day School	115-I	Hourly \$15.26 Special Education	08-19-15	12-18-15
Alcala, Angel Bule, Kidadazayana Isais, Crystal Ruvalcaba, Maria	Instructional Assistant - Sp. Ed. NTE 3 hrs. per day, as needed	Alondra	112-I	\$14.17 Special Education	08-19-15	12-18-15
Bernardino-LL, Norma Lopez, Ricki Ornelas, Rafael Salazar, Diana	Instructional Assistant SE/SH NTE 3 hrs. per day each, as needed	Alondra	115-I	\$15.26 Special Education	08-19-15	12-18-15
*Chappell, Kyrle	Office Assistant NTE 16 hrs.	Alternative Education	116-I	\$15.64 Title I	07-01-15	07-02-15
Chacon, Gustavo Garcia, Raquel Morales, Erica	Instructional Assistant - Sp. Ed. NTE 3 hrs. per day each, as needed	Buena Vista	112-I	\$14.17 Special Education	08-19-15	12-18-15
Beauvais, Alie De La Paz, Monica Servin, Guadalupe	Instructional Assistant - Sp. Ed. NTE 3 hrs. per day each, as needed	Collins	112-I	\$14.17 Special Education	08-19-15	12-18-15
Fontenot, Justin	Instructional Assistant - SE/SH NTE 3 hrs. per day, as needed	Collins	115-I	\$15.26 Special Education	08-19-15	12-18-15

* Ratification

**PERSONNEL REPORT 15-02
AUGUST 12, 2015
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
Short Term <u>continued</u> Archuleta, Amber Ayala-Flores, Imelda Bedolla, Teresa Castro, Beatriz Garcia, Saul Khalaf, Samira Lopez, Rosa Montes, Wendy Padilla, Jocelyn Padilla, Wendy Ruiz, Elizabeth Sustaita, Maribel Trinidad, Ada Williams, Monisha	Instructional Assistant - Sp. Ed. NTE 3 hrs. per day each, as needed	Hollydale	112-I	Hourly \$14.17 Special Education	08-19-15	12-18-15
Aguilar, Alejandra Aguilar, Emely Bermeo, Rosa Doroteo, Daisy Gilbeau, LaJuana	Instructional Assistant - Sp. Ed. NTE 3 hrs. per day each, as needed	Jackson	112-I	\$14.17 Special Education	08-19-15	12-18-15
Meraz, Amy Ramos, Rosalva Rangel, Bianca Robles, Ana	Instructional Assistant - Sp. Ed. NTE 3 hrs. per day each, as needed	Jackson	112-I	\$14.17 Special Education	08-19-15	12-18-15
Campos, Angela Fernandez, Lorena	Instructional Assistant - Jackson SPS NTE 3.5 hrs. per day each, as needed	Jackson State PreSchool	112-I	\$14.17 Special Education	08-19-15	12-18-15
Ayon, Brenda Cardenas, Brenda Rioz, Sandra	Instructional Assistant - Sp. Ed. NTE 3 hrs. per day each, as needed	Jefferson	112-I	\$14.17 Special Education	08-19-15	12-18-15
Curiel, Jeanne	Instructional Assistant - SE/SH NTE 3 hrs. per day, as needed	Jefferson	115-I	\$15.26 Special Education	08-19-15	12-18-15
Llamas, Roxana Ruiz, Patricia Vasquez, Vanessa	Instructional Assistant - Sp. Ed. NTE 3 hrs. per day each, as needed	Lincoln	112-I	\$14.17 Special Education	08-19-15	12-18-15

**PERSONNEL REPORT 15-02
AUGUST 12, 2015
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
Short Term <u>continued</u> Carrillo Ruiz, Montserrat Espinosa, Esther Pineda, Cindy Zuniga, Alexandra	Instructional Assistant – SE/SH NTE 3 hrs. per day each, as needed	Lincoln	115-I	<u>Hourly</u> \$15.26 Special Education	08-19-15	12-18-15
Franklin, Donna Ramirez-Ortega, Jessica Rios, Maria Serpa, Rochelle	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day each, as needed	Los Cerritos	112-I	\$14.17 Special Education	08-19-15	12-18-15
Barrajas, Francisco Fletes-Garcia, Veronica Gutierrez, Maria Morales Fernandez, Jonathan Nunez, Miguel Vizcarra, Daniel	Instructional Assistant – SE/SH NTE 3 hrs. per day each, as needed	Los Cerritos	115-I	\$15.26 Special Education	08-19-15	12-18-15
Ayala, Elizabeth Brown, Regina Colbert, Shefonda Espindola, Janeth Ibarra Garcia, Anabel Lizarraga, Jacqueline Medal Martinez, Rosa Ottosen, Justin Pilcher, Heather Raygoza, Esther Robles, Violeta	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day each, as needed	Paramount High-Senior	112-I	\$14.17 Special Education	08-19-15	12-18-15
Andrade, Andres Barba, Octavio Barragan, Stephanie Cardenas Hermosillo, Jocelyne Cervantes Larios, Jose Coleman, Ronald Garcia-Martinez, Maria Gomez, Jazmin Guzman, Elizabeth Lopez, Francisca Padilla, Jessica Solis, Ruben	Instructional Assistant – SE/SH NTE 3 hrs. per day each, as needed	Paramount High-Senior	115-I	\$15.26 Special Education	08-19-15	12-18-15

**PERSONNEL REPORT 15-02
AUGUST 12, 2015
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
Short Term continued Vasquez, Raquel	Instructional Assistant – SE/SH NTE 3 hrs. per day, as needed	Paramount High-Senior	115-I	Hourly \$15.26 Special Education	08-19-15	12-18-15
*Cardenas Hermosillo, Jocelyne	Instructional Assistant – SE/SH NTE 7 hrs. per day	Paramount High-Senior	115-I	\$15.26 Special Education	06-15-15	07-23-15
*Guzman, Elizabeth *Lopez, Francisca *Salazar, Diana						
Atilano, Edwin Carranza, Guadalupe De'Grate, Alexis Lizarraga, Elizabeth Osorio, Richard Paredes, Maria Rodriguez, Yeida Varela, Brian	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day each, as needed	Paramount High-West	112-I	\$14.17 Special Education	08-19-15	12-18-15
Alarcon, Melissa Cabello, David Rivera Zamora, Dalia	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day each, as needed	Paramount Park	112-I	\$14.17 Special Education	08-19-15	12-18-15
Agulla, Jessica Ayala, Jaclyn Campos-Zavala, Vanessa Ceja, Eduardo Hodgson, Candice James, Brittney Perez, Delsy	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day each, as needed	Roosevelt	112-I	\$14.17 Special Education	08-19-15	12-18-15
Lozano, Maria	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day, as needed	Tanner	112-I	\$14.17 Special Education	08-19-15	12-18-15
Castillo, Jennifer	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day, as needed	Wirtz	112-I	\$14.17 Special Education	08-19-15	12-18-15

* Ratification

**PERSONNEL REPORT 15-02
AUGUST 12, 2015
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
Short Term <u>continued</u> Dominguez, Jennifer Lozano, MARRISA Martinez, Elizabeth Pachecano- Fernandez, Lucero Pena, Ana Rendon, Yolanda Rodriguez, Soledad Sosa, Lesley Veliz, Ellene Zamorano, Patricia	Instructional Assistant - Sp. Ed. NTE 3.5 hrs. per day each, as needed	Wirtz	112-I	Hourly \$14.17 Special Education	08-19-15	12-18-15
Nava, Vanesa	Instructional Assistant - SE/SH NTE 3 hrs. per day, as needed	Wirtz	115-I	\$15.26 Special Education	08-19-15	12-18-15
Pacheco, Rachel Rodas, Amy	Instructional Assistant - SE/SH NTE 3.5 hrs. per day each, as needed	Wirtz	115-I	\$15.26 Special Education	08-19-15	12-18-15
Cossio, Elizabeth Delgado, Issac Gonzalez, Carlos Mora, Carolina Morales, Cristina Robledo, Javier Smoley, Timothy	Instructional Assistant - Sp. Ed. NTE 3.5 hrs. per day each, as needed	Zamboni	112-I	\$14.17 Special Education	08-19-15	12-18-15
College Tutor *Figueroa, Priscilla *Yepez, Iliana	College Tutor NTE 10 hrs. each	Paramount High-West		Hourly \$12.50 General Fund	06-29-15	06-30-15
*Figueroa, Priscilla *Yepez, Iliana	College Tutor NTE 100 hrs. each, as needed	Paramount High-West		\$12.50 General Fund	07-01-15	08-31-15
Summer Assignment *Corrales, Gregoria	Office Assistant NTE 160 hrs.	Educational Services	216-V	Hourly \$19.41** LCAP	07-06-15	07-30-15

* Ratification

** Includes Longevity and/or Professional Growth Increment

**PERSONNEL REPORT 15-02
AUGUST 12, 2015
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
Summer Assignment continued						
*Turner, Nadya	Senior Office Assistant NTE 160 hrs.	Educational Services	118-V	Hourly \$20.02 General Fund	07-06-15	07-30-15
*Contreras, Alma	Human Resources Technician NTE 10 hrs. per day	Human Resources	325-V	\$24.27** General Fund	07-06-15	07-15-15
*Aguilar, Daniel	Office Assistant NTE 275 hrs., as needed	Operations	116-II	\$16.43 Restricted Routine Maintenance	07-01-15	08-14-15
*Bas, Ron	Campus Security NTE 6 hrs. per day	Operations	118-V	\$20.02 Home-to-School Transportation	06-15-15	07-23-15
*Diamond, Kathryn	Occupational Therapist NTE 5 hrs. per day	Special Education	Sch. 2 9-IV	\$35.82 Special Education	07-01-15	07-16-15
*Berruecos, Silvia	Nutrition Services Manager NTE 8 hrs. per day each.	Student Nutrition Services	117-III	\$17.70	07-06-15	07-30-15
*Casas, Martha			517-V	\$20.23**		
*Chan, Bertha			317-V	\$20.00**		
*Gonzalez, Juanita			217-V	\$19.88**		
*Green, Gloria			611-V	\$18.51**		
*Hernandez, Sonia			217-V	\$19.88**		
*Horton, Arle			417-V	\$20.11**		
*Lopez Villa, Maria			117-V	\$19.54		
*Nevarez, Maria			417-III	\$18.28**		
*Mercado, Martina			217-V	\$19.88**		
*Meza, Aida			117-V	\$19.54		
*Ochoa, Isavel			117-V	\$19.54		
*Perez, Leticia			317-III	\$18.16**		
*Ramirez, Martha			217-III	\$18.05**		
*Ruiz, Lupe			617-V	\$20.34**		
*Romero-Ayala, Maria			317-V	\$20.00**		
*Sandoval, Veronica	317-V	\$20.00**				
*Solano, Consuelo	317-III	\$18.16**				
*Steiner, Janie	317-V	\$20.00** SNS				

* Ratification

** Includes Longevity and/or Professional Growth Increment

**PERSONNEL REPORT 15-02
AUGUST 12, 2015
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
Summer Assignment continued						
*Thompson, Felicia *Toledo, Gloria	Nutrition Services Manager NTE 8 hrs. per day each	Student Nutrition Services	117-III 217-III	Hourly \$17.70 \$18.05** SNS		
*Ramos, Lorena	Nutrition Services Worker NTE 6 hrs. per day	Student Nutrition Services	109-V	\$16.04 SNS	06-29-15	08-07-15
*Acevedo, Guadalupe *Berruecos, Silvia *Green, Gloria *Gonzales, Luz *Lucas, Maria *Nevarez, Maria *Perez, Leticia *Ramirez, Martha *Rodriguez, Mayra *Solano, Consuelo *Thompson, Felicia *Toledo, Gloria	Senior Nutrition Services Worker NTE 8 hrs. per day each	Student Nutrition Services	211-V 111-V 611-V 211-V 211-V 411-V 311-V 211-V 111-IV 311-V 111-V 211-V	\$17.19** \$16.85 \$17.66** \$17.19** \$17.19** \$17.42** \$17.31** \$17.19** \$16.04 \$17.31** \$16.85 \$17.19 SNS	07-06-15	07-30-15
*Lucas, Maria *Martinez, Teresa *Rodriguez, Mayra	Nutrition Services Manager – HS NTE 8 hrs. per day each	Student Nutrition Services	223-I 223-V 123-I	\$18.94** \$23.00** \$18.59 SNS	07-06-15	07-30-15
*Gonzales, Luz	Nutrition Services Manager – West Campus NTE 8 hrs. per day	Student Nutrition Services	219-III	\$18.59** SNS	07-06-15	07-30-15
*Acevedo, Guadalupe *Lopez, Maria	Nutrition Services Manager – Training Kitchen NTE 8 hrs. per day each	Student Nutrition Services	221-I 321-V	\$18.05** \$22.03** SNS	07-06-15	07-30-15
*McGinnis, Myra	Child Welfare Attendance Technician NTE 128 hrs.	Student Services	323-V	\$23.12 General Fund	07-06-15	07-30-15

* Ratification

** Includes Longevity and/or Professional Growth Increment

**PERSONNEL REPORT 15-02
AUGUST 12, 2015
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
Summer Assignment continued						
*Rodriguez, Nora	Student Data Technician NTE 64 hrs.	Student Services	219-V	Hourly \$21.11 General Fund	07-13-15	07-30-15
*Sedano, Cyndi	Student Records Assistant NTE 128 hrs.	Student Services	116-V	\$19.06 General Fund	07-06-15	07-30-15
*Lopez, Dolores	School Administrative Assistant NTE 125 hrs., as needed	Adult School	523-V	\$23.35 Adult Education	08-03-15	08-28-15
*Halley, Theresa	School Administrative Assistant NTE 40 hrs. per week	Alondra	319-V	\$20.99 General Fund	07-06-15	07-30-15
*Munoz, Veronica	Technology Instructional Assistant NTE 4.5 hrs. per day	Alondra	318-V	\$20.48** EIA-LEP	06-15-15	07-09-15
*Pigee, Anthony	Campus Security NTE 5 hrs. per day	Alondra	118-V	\$20.02 EIA-LEP	06-15-15	07-09-15
*Sanchez, Tami	Student Data Technician NTE 40 hrs. per week	Alondra	319-V	\$20.99** General Fund	07-06-15	07-30-15
*Diaz, Claudia	School Health/Office Technician NTE 8 hrs. per day	Hollydale	116-II	\$16.43 General Fund	07-01-15	07-02-15
*Alvarez, Luz	Language Assessment Assistant NTE 14 hrs.	Lincoln	513-V	\$18.39** EIA-LEP	07-06-15	07-07-15
*Miranda, Sally	School Administrative Assistant NTE 5 hrs. per day	Lincoln	223-V	\$23.00** General Fund	07-06-15	07-16-15
*Carrillo-Barrancas, Brian	Lead Campus Security NTE 10 hrs. per day	Paramount High - Senior	121-V	\$21.56 General Fund	06-15-15	06-19-15

* Ratification

** Includes Longevity and/or Professional Growth Increment

**PERSONNEL REPORT 15-02
AUGUST 12, 2015
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
Summer Assignment continued				Hourly		
*Hazlewood, Alexander	Technology Instructional Assistant	Paramount High - Senior	118-I	\$16.43 General Fund	06-15-15	07-23-15
*Morales, Olga	Library Technician	Paramount High - Senior	216-V	\$19.41 EIA-LEP	07-01-15	07-27-15
*Aguilar, Francia	Instructional Assistant - Sp. Ed. NTE 6 hrs. per day	Paramount High - Senior	112-V	\$17.27 EIA-LEP	07-06-15	08-03-15
*Richards, Guadalupe	Language Assessment Assistant NTE 6 hrs. per day	Paramount High - Senior	613-V	\$17.70** EIA-LEP	07-01-15	08-03-15
*Carrillo-Barrancas, Brian	Campus Security NTE 6 hrs. per day each	Paramount High - Senior	118-V	\$20.02	06-15-15	07-23-15
*Carrion, Manuel			118-V	\$20.02		06-30-15
*Dake, Randall			218-V	\$20.37**		
*Dorsey, Sequena			118-V	\$20.02		
*Douglas, Shawn			118-IV	\$18.14		
*Duran, J. Trinidad			118-V	\$20.02 LCAP		
*Leon, Jose	Campus Security NTE 4 hrs. per day each	Paramount High - West	118-II	\$17.27	06-15-15	07-23-15
*Munoz, Federico			118-V	\$20.02		
*Smith, Rose			318-V	\$20.48** LCAP		
*Graham, Craig	Campus Security NTE 6 hrs. per day	Paramount High - West	618-V	\$20.83** LCAP	07-06-15	07-23-15
*Vargas, Ruby	Student Data Technician NTE 8 hrs. per day	Paramount Park	316-V	\$20.99** General Fund	07-06-15	07-30-15
*Ruiz, Raemund	Technology Instructional Assistant NTE 25 hrs.	Paramount Park	118-I	\$16.43 EIA-LEP	06-15-15	06-30-15

* Ratification

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**PERSONNEL REPORT 15-02
AUGUST 12, 2015
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>Summer Assignment continued</u>						
*Genchi, Selest	Language Assessment Assistant NTE 50 hrs.	Roosevelt	113-IV	Hourly \$16.85 LCFF	07-01-15	07-30-15
*Andrade, Wendy	Student Data Technician NTE 6 hrs. per day	Wirtz	319-V	75% of \$3,639** General Fund/ EIA-LEP	06-16-15	06-30-15
*Gamboa, Brenda	Technology Instructional Assistant NTE 25 hrs.	Wirtz	118-I	\$16.43 EIA-LEP/ Title I	08-03-15	08-14-15
<u>ADDITIONAL ASSIGNMENT</u>						
<u>Short Term</u>						
*Castaneda, Blanca *Sedano, Cyndi	District Translator NTE 50 hrs. each	Educational Services	Sch. 8 10-I	Hourly \$24.85 Multi Cultural	07-01-15	12-31-15
<u>WORKING OUT OF CLASSIFICATION</u>						
*Browning, Ranita	Assistant Superintendent NTE 8 hrs. per day	Business Services	Sch. 1 2-I	Monthly \$13,363** General Fund	07-01-15	11-30-15
*Ortiz, Louie	Supervisor NTE 10 hrs. per day	Operations	Sch. 2 309-I	\$5,893** Restricted Routine Maintenance	06-15-15	08-07-15
*Lessley, Kevin	Lead Custodian NTE 10 hrs. per day	Operations	623-V	\$4,067** General Fund	06-16-15	06-25-15
*Carrillo-Barancas, Brian	Lead Campus Security NTE 8 hrs. per day	Paramount High – Senior	121-V	\$3,738 General Fund	06-09-15	06-12-15

* Ratification

** Includes Longevity and/or Professional Growth Increment

**PERSONNEL REPORT 15-02
AUGUST 12, 2015
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>WORKING OUT OF CLASSIFICATION</u> <u>continued</u> *Mendez, Myrna	Senior Accounting Assistant NTE 8 hrs. per day	Student Nutrition Services	524-II	Monthly \$3,590** Student Nutrition Services	06-24-15	06-30-15
<u>TEMPORARY ATHLETIC TEAM COACH</u> *Malauulu, Reggie	Head Coach – Boys Varsity Volleyball CIF Playoffs	Paramount High-Senior		1/10 th of \$3,156 per week	05-16-15	05-23-15
*Martinez, Antonio	Assistant Coach – Swim Team CIF Playoffs	Paramount High-Senior		1/10 th of \$2,264 per week	05-16-15	05-23-15
*Medwood, Kenneth *Ozan, Daniel *Wesson, Manoah	Assistant Coach – Track & Field CIF Playoffs	Paramount High-Senior		1/10 th of \$2,264 per week	05-16-15	05-23-15

* Ratification

** Includes Longevity and/or Professional Growth Increment

**PERSONNEL REPORT 15-02
AUGUST 12, 2015
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	DESCRIPTION	EFFECTIVE	
				FROM	TO
<u>LEAVE OF ABSENCE</u> Alcaraz Flores, Betsie	Nutrition Services Manager	Tanner	Personal	06-29-15	08-14-15
<u>RESIGNATION</u> Castaneda, Cesar	Short Term Instructional Assistant - SE/SH	Special Education	Personal	07-24-15	
Robles, Alfonso	Short Term Instructional Assistant - Sp. Ed.	Special Education	Personal	07-06-15	
Cooper, Sherena	Instructional Assistant - Sp. Ed.	Alternative Education/ Community Day School	Personal	07-16-15	
Gonzalez, Aidee	Instructional Assistant - Sp. Ed.	Hollydale	Personal	07-21-15	
Guzman, Alejandra	Student Data Technician	Jackson	Personal	07-30-15	
Cruz, Andrea	School Office Assistant	Paramount High - Senior	Personal	06-12-15	
Morgan, Shirfaye	Short Term Instructional Assistant - Sp. Ed.	Paramount High - Senior	Personal	06-12-15	
Haley, Kyra	Short Term Instructional Assistant - Sp. Ed.	Paramount Park	Personal	06-11-15	
Nelson, Nicholle	Instructional Assistant - Sp. Ed.	Wirtz	Personal	07-17-15	
Zambrano, Marilu	Instructional Assistant - Sp. Ed.	Zamboni	Personal	06-24-15	
<u>TERMINATION</u> Fierro, Janette	Substitute Office Assistant	District	End of Assignment	07-22-15	
Gonzalez Jr., Jose	Substitute Campus Security/Substitute Custodian	District	End of Assignment	06-30-15	

**PERSONNEL REPORT 15-02
AUGUST 12, 2015
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	DESCRIPTION	EFFECTIVE	
				FROM	TO
<u>TERMINATION</u>					
<u>continued</u>					
Hernandez, Marissa	Substitute Office Assistant	District	End of Assignment	07-22-15	
Medina, Jacob	Substitute Custodian	District	End of Assignment	07-22-15	
<u>RETIREMENT</u>					
Alvarado, Beatrice	Instructional Assistant – Sp. Ed.	Mokler	Retirement	07-01-15	

Paramount Unified School District

TO: Delores Stephens, Co-Interim Superintendent
 David Verdugo, Co-Interim Superintendent
FROM: Deborah Stark, Assistant Superintendent-Educational Services
DATE: August 12, 2015
SUBJECT: Consultant and Contract Services

BACKGROUND INFORMATION:

The District contracts with consultants or independent contractors who provide valuable and necessary specialized services not normally required on a continuing basis.

The following specialized service is/are requested:

#	Consultant	Services to be Provided/ Audience	Site/ Requested by	Time Period	Cost/ Funding Source
1	Meet the Masters Inc. PC15-1649	Consultant to provide five in-service art lessons to K-6 students at St. Pancratius School.	Educational Services Requested by: Randy Gray	September 1, 2015 through June 30, 2016	Not to exceed \$2,200 from Title II site funds
2	Viatron Systems Company PC15-1652	Contract to digitize student cumulative files, permits, SARB packets and discipline files. This service will enable the district to provide student records information in a timely and efficient manner.	Student Services Requested by: Manuel San Miguel	August 17, 2015 through June 30, 2016	Not to exceed \$10,000 paid from Special Site Account and Student Services funds
3	Edgenuity Inc. PC15-1653	Consultant to provide online courses at the Alternative Education Center and Adult School.	Student Services Requested by: Manuel San Miguel	August 19, 2015 through June 30, 2016	Not to exceed \$55,300 from LCFF Restricted funds (LCAP)

CONSENT ITEM: 3.1-C

#	Consultant	Services to be Provided/ Audience	Site/ Requested by	Time Period	Cost/ Funding Source
4	Pivot Learning Partners PC15-1654	Provide leadership coaching for new principals and new academic coaches in grades 9-12.	Educational Services Requested by: Deborah Stark	August 13, 2015 through June 30, 2016	\$61,200 from LCFF Restricted funds (LCAP)
5	Center for the Collaborative Classroom PC15-1656	Consultant to provide professional development and materials to teachers on the Making Meaning and Being a Writer programs at Our Lady of the Rosary.	Educational Services Requested by: Randy Gray	August 13, 2015 through June 30, 2016	Not to exceed \$16,000 from Title II site funds

POLICY/ISSUE:

Board Policy 4126 – Consultants and Independent Contractors Provide Specialized Services

FISCAL IMPACT:

As indicated above

STAFF RECOMMENDATION:

Approve the consultant and contract service request authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

PREPARED BY:

Manuel San Miguel, Director – Student Services

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

Paramount Unified School District

TO: Delores Stephens, Co-Interim Superintendent
 David Verdugo, Co-Interim Superintendent
FROM: Deborah Stark, Assistant Superintendent-Educational Services
DATE: August 12, 2015
SUBJECT: Overnight and/or Out-of-County Study Trips

BACKGROUND INFORMATION:

The following overnight and/or out-of-county study trip is requested:

#	Site/Location	Description/ Participants	Site/ Requested by	Time Period	Cost/ Funding Source
1	Yountville, CA	Ratify approval for Paramount High School baseball team to travel to Yountville to participate in baseball competitions. 18 boys and 2 male chaperones	Paramount High School Requested by: Greg Buckner	July 29, 2015 through August 2, 2015	Cost of trip paid by American Legion.

POLICY/ISSUE:

Education Code, Section 35330 - Excursions and Field Trips
 Board Policy 6153 - Instruction, School-Sponsored Trips

FISCAL IMPACT:

No cost to the District

STAFF RECOMMENDATION:

Approve the overnight and/or out-of-county study trips for students consistent with the District policies and instructional programs.

PREPARED BY:

Manuel San Miguel, Director - Student Services

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

CONSENT ITEM: 3.2-C

Itinerary for Paramount High School Boys' Baseball Team
Yountville, CA
July 29-August 2, 2015

Wednesday, July 29, 2015

8:00 a.m. Depart from Paramount High School
11:00 a.m. Lunch
4:00 p.m. Arrive at Yountville Veterans Facility barracks
6:00 p.m. Dinner
10:00 p.m. Lights out

Thursday, July 30, 2015

7:00 a.m. Breakfast
10:00 a.m. Baseball Game Competition
2:00 p.m. Lunch
6:00 p.m. Dinner
10:00 p.m. Lights out

Friday, July 31, 2015

7:00 a.m. Breakfast
10:00 a.m. Baseball Game Competition
2:00 p.m. Lunch
6:00 p.m. Dinner
10:00 p.m. Lights out

Saturday, August 1, 2015

7:00 a.m. Breakfast
10:00 a.m. Baseball Game Competition
2:00 p.m. Lunch
6:00 p.m. Dinner
10:00 p.m. Lights out

Sunday, August 2, 2015

7:00 a.m. Breakfast
10:00 a.m. Baseball Game Competition
2:00 p.m. Lunch
10:00 p.m. Arrive at Paramount High School

Paramount Unified School District

TO: Delores Stephens, Co-Interim Superintendent
David Verdugo, Co-Interim Superintendent
FROM: Deborah Stark, Assistant Superintendent-Educational Services
DATE: August 12, 2015
SUBJECT: Memorandum of Understanding with Upward Bound Program at California State University, Long Beach

BACKGROUND INFORMATION:

Upward Bound is a college based outreach program intended to increase the number of students from low income and traditionally underrepresented backgrounds who enroll in post secondary education. Upward Bound is based at California State University Long Beach (CSULB) and collaborates with Paramount High School to provide academic tutoring and college readiness awareness. Additionally, a number of PHS students are selected annually to participate in a six week summer residence program at CSULB free of charge. Summer residence students are provided an opportunity to take classes for high school credit.

POLICY/ISSUE:

Board Policy 3322 – Contracts
Board Policy 1210 – Community Relations

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Approve the Memorandum of Understanding with the Upward Bound program at California State University Long Beach to provide college outreach services to students at Paramount High School in 2015-16.

PREPARED BY:

Greg Francois, Director – Secondary Education and Instructional Technology

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and 9-12 core.

CONSENT ITEM: 3.3-C

Paramount Unified School District

TO: Delores Stephens, Co-Interim Superintendent
David Verdugo, Co-Interim Superintendent
FROM: Ranita Browning, Interim Assistant Superintendent-Business Services
DATE: August 12, 2015
SUBJECT: Purchase Order Report 15-02

BACKGROUND INFORMATION:

The Board receives and approves Purchase Orders as submitted. Individual Purchase Orders and supporting documentation are available for review in the Business Services Department.

	<u>2015/2016</u>	
1. Ratified Orders – Adult Education Fund		\$ 4,500.00
2. Ratified Orders – Capital Facilities		27,268.55
3. Authorized Orders – Capital Facilities		325,966.66
4. Ratified Orders – Early Childhood Education		14,500.00
5. Ratified Orders – General Fund Unrestricted		122,349.32
6. Authorized Orders – General Fund		450,569.46
7. Ratified Orders – LCAP Fund		3,604.63
8. Authorized Orders – LCAP Fund		137,277.20
9. Ratified Orders – Student Nutrition Services Fund		3,851.95
	Subtotal	\$ 1,089,887.77
10. Ratified Orders (Under \$1,500)		56,014.21
TOTAL OF ALL ORDERS		\$ <u>1,145,901.98</u>

POLICY/ISSUE:

Board Policy 3300 - Expenditures and Purchases

FISCAL IMPACT:

As indicated above

STAFF RECOMMENDATION:

Approve Purchase Order Report 15-02, authorizing the purchase of supplies, equipment, and services for the District.

PREPARED BY:

Cindy DiPaola, Director-Operations

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.

Paramount Unified School District

2015/2016

Purchase Orders To Be Ratified and Authorized

August 12, 2015

PO Number	Vendor	Site	Description	Total Amount
010 - General Fund				
16-00227	RENAISSANCE LEARNING, INC.	Student Services	Subscription renewal	\$1,799.00
16-00241	ALERT+SERVICES, INC.	Paramount High School	Health supplies	\$2,583.97
16-00244	STAPLES	Educational Services	Annual: online ordering	\$2,000.00
16-00245	GOPHER SPORTS EQUIPMENT	Paramount High School	PE supplies	\$3,297.95
16-00246	BRUCKHILL DESIGN & EVENTS	Paramount High School	Marching Band Drill Design	\$1,500.00
16-00282	PEARSON EDUCATION	Educational Services	Paramount High School: Physiology textbooks (200) (Board adopted: 6/10/15)	\$35,091.46 *
16-00283	PEARSON EDUCATION	Educational Services	Paramount High School: Calculus textbooks (131) (Board adopted: 5/12/15)	\$27,737.28 *
16-00284	PEARSON EDUCATION	Educational Services	Paramount High School: Pre-Calculus textbooks (578) (Board adopted: 5/13/15)	\$118,654.50 *
16-00285	INDEPENDENT BOOK BUYING SERVICES	Educational Services	Hollydale: rebinding fees	\$1,929.30
16-00286	QUALITY FENCE	Maintenance & Operations	Jackson: repair chainlink fence	\$16,250.00 *
16-00287	4 POINT INTERIORS INC.	Maintenance & Operations	Gaines: firtex classrooms (6)	\$4,671.30
16-00307	ELVIA GALICIA	Business Services	Technical assistance	\$10,000.00 *
16-00312	BELLFLOWER MUSIC CENTER	Paramount High School	Instrument repairs	\$1,682.94
16-00317	STAPLES	Mokler Elementary School	Annual: online ordering	\$4,500.00
16-00319	SOUTHWEST SCHOOL & OFFICE SUPPLY	Mokler Elementary School	Annual: online ordering	\$4,000.00
16-00320	SOUTHWEST SCHOOL & OFFICE SUPPLY	Gaines Elementary School	Annual: online ordering	\$3,000.00
16-00321	STAPLES	Educational Services	Annual: online ordering	\$1,500.00
16-00322	STAPLES	Curriculum, Instruction & Projects	Annual: online ordering	\$4,900.00
16-00323	U.S. GAMES	Mokler Elementary School	Annual: online ordering	\$1,500.00
16-00325	STAPLES	Buena Vista High School	Annual: online ordering	\$2,000.00
16-00326	STAPLES	Gaines Elementary School	Annual: online ordering	\$4,360.00
16-00327	STAPLES	Student Services	Annual: online ordering	\$3,000.00
16-00328	STAPLES	Roosevelt Elementary School	Annual: online ordering	\$5,450.00 *
16-00329	J. W. PEPPER OF LOS ANGELES	Paramount High School West	Annual: music supplies	\$2,000.00
16-00330	STAPLES	Jackson Middle School	Annual: online ordering	\$5,000.00 *
16-00331	STAPLES	Special Education	Annual: online ordering	\$4,500.00
16-00333	SOUTHWEST SCHOOL & OFFICE SUPPLY	Paramount High School West	Annual: online ordering	\$5,000.00 *
16-00334	STAPLES	Educational Services	Annual: online ordering	\$2,500.00
16-00335	SMART & FINAL IRIS COMPANY	ECE - Gaines	Annual: food supplies	\$2,000.00

* Indicates a request over \$5,000 signifying approval prior to issuing the purchase order.

Paramount Unified School District

2015/2016

**Purchase Orders To Be Ratified and Authorized
August 12, 2015**

PO Number	Vendor	Site	Description	Total Amount
010 - General Fund				
16-00340	SOUTHWEST SCHOOL & OFFICE SUPPLY	Paramount High School West	Annual: online ordering	\$5,000.00 *
16-00341	VAN DIEST BROTHERS, INC.	Maintenance & Operations	PHS-West Campus: cafeteria project concrete repair	\$9,100.00 *
16-00342	ATTAINMENT COMPANY, INC.	Educational Services	SDC workbooks (40) & classroom kits (5)	\$3,762.53
16-00345	ORGANIZED SPORTSWEAR	Alondra Middle School	Locks (300)	\$1,716.75
16-00346	TOMARK SPORTS INC.	Maintenance & Operations	Annual backstop service-Alondra, Hollydale, PHS-West Campus, Paramount High School, Zamboni	\$6,550.00 *
16-00347	EDUCATIONAL DATA SYSTEMS	Educational Services	CELDT set up fees	\$3,015.47
16-00349	D&S WINDOW COVERING	Zamboni Middle School	Shades for office	\$3,009.34
16-00350	KIS COMPUTER CENTER	Educational Services	Computers (3), printer & supplies	\$5,283.23 *
16-00354	ANDERSON'S ITS ELEMENTARY PINS	Roosevelt Elementary School	Student incentives	\$1,921.60
16-00356	ENTERPRISE GROUP	Maintenance & Operations	Print Shop: copier roll paper (18)	\$7,161.30 *
16-00358	WILLIAMS SCOTSMAN, INC.	Curriculum, Instruction & Assessment	Annual lease renewal portable classroom-Our Lady of the Rosary	\$7,500.00 *
16-00363	VAN DIEST BROTHERS, INC.	Maintenance & Operations	Paramount High School: repair concrete library & west door	\$6,800.00 *
16-00364	FC & SONS ROOFING INC.	Maintenance & Operations	PHS-West Campus: roof repair cafeteria	\$1,790.00
16-00369	CI SOLUTIONS	Paramount High School West	ID card system supplies	\$2,067.73
16-00372	SOUTHWEST SCHOOL & OFFICE SUPPLY	Wirtz Elementary School	Office supplies	\$2,667.11
16-00373	SOUTHWEST SCHOOL & OFFICE SUPPLY	Wirtz Elementary School	Office supplies	\$2,822.30
16-00380	ADVANCED MASONRY & CONCRETE	Maintenance & Operations	Zamboni: replace restroom ramp	\$14,891.00 *
16-00384	PARAMOUNT CHAMBER OF COMMERCE, INC	Superintendents Office	Annual: Pulse Beat	\$24,516.00 *
16-00386	ELESCO	Maintenance & Operations	Annual: battery back up preventive maint-Zamboni, Keppel, PHS-West, Paramount High School, Alondra	\$8,700.00 *
16-00388	STAPLES	Fiscal Services	Annual: online ordering	\$3,000.00
16-00394	APPLE, INC.	Educational Services	Ipads (2)	\$1,552.16
16-00404	BEDFORD FREEMAN & WORTH PUBLISHING GROUP	Educational Services	Paramount High School: AP Biology textbooks (140) (Board adopted: 6/23/14)	\$18,648.00 *
16-00414	KIS COMPUTER CENTER	Jackson Middle School	Computers (2)	\$2,735.90
16-00419	FLINN SCIENTIFIC INC	Paramount High School	Science materials	\$7,920.14 *
16-00420	FLINN SCIENTIFIC INC	Paramount High School	Science materials	\$8,942.75 *
16-00422	KIS COMPUTBR CENTER	Wirtz Elementary School	Print cartridges (39)	\$1,532.54

* Indicates a request over \$5,000 signifying approval prior to issuing the purchase order.

Paramount Unified School District

2015/2016

**Purchase Orders To Be Ratified and Authorized
August 12, 2015**

PO Number	Vendor	Site	Description	Total Amount
010 - General Fund				
16-00426	MARCO POWER EQUIPMENT	Maintenance & Operations	Engine replacement: mower	\$2,300.00
16-00435	CUSTOM CRAFT FLOORCOVERING CONTRACTORS	Maintenance & Operations	Alondra: replace carpet-room 206	\$2,746.49
16-00436	FLOOR TECH	Maintenance & Operations	Wirtz: replace tile-staff restroom	\$11,765.60 *
16-00441	VIRCO INC	Paramount High School West	Stools (42)	\$2,988.52
16-00445	SOUTHWEST SCHOOL & OFFICE SUPPLY	Paramount High School West	Classroom supplies	\$3,179.54
16-00449	LIBERTY FLAGS INC.	Maintenance & Operations	Outdoor flags (60)	\$3,355.67
16-00456	FOLLETT SCHOOL SOLUTIONS INC.	Paramount High School West	Instructional materials	\$1,975.08
16-00457	STAPLES	Human Resources	Annual: online ordering	\$3,000.00
16-00458	CODESP	Human Resources	Membership renewal	\$1,850.00
16-00459	AUGUSTINE EGELSEE, LLP	Special Education	Fees for student (Board approved: 7/8/15)	\$6,500.00 *
16-00464	CENGAGE LEARNING	Educational Services	Chemistry textbooks (50) (Board adopted: 5/28/14)	\$4,745.13
16-00468	GLENCOE/MCGRAW-HILL	Educational Services	Consumables	\$3,891.00
16-00472	STAPLES	Superintendents Office	Annual: online ordering	\$1,500.00
16-00474	SCHOOL SPECIALTY	Paramount High School West	Art tables (7)	\$5,412.34 *
16-00477	CURRENT ELECTRIC CONSTRUCTION	Maintenance & Operations	Gaines: electrical services	\$5,742.00 *
16-00479	ADVANCED MASONRY & CONCRETE	Maintenance & Operations	Wirtz: repair concrete	\$8,655.00 *
16-00480	CLARK SECURITY PRODUCTS	Maintenance & Operations	Locksmith supplies	\$11,725.78 *
16-00481	SPICERS PAPER INC.	Maintenance & Operations	Paper-Print Shop	\$18,127.35 *
16-00482	KIS COMPUTER CENTER	Paramount High School	Notebook computers (19), notebook cart	\$28,445.73 *
010 - General Fund - LCAP				
16-00470	KIS COMPUTER CENTER	Wirtz Elementary School	Computers (36), headphones (36)	\$25,810.11 *
16-00471	KIS COMPUTER CENTER	Wirtz Elementary School	Computers (5)	\$6,839.75 *
16-00473	KIS COMPUTER CENTER	Jefferson Elementary School	Computers (4)	\$3,604.63
16-00478	THINKING MAPS, INC.	Educational Services	Instructional materials	\$5,788.55 *
16-00483	THE SPARK PROGRAMS	Educational Services	K-5 P.E. instructional materials	\$85,522.80 *
16-00484	THINKING MAPS, INC.	Educational Services	Instructional materials	\$13,315.99 *
110 - Adult Education Fund				
16-00332	STAPLES	Adult Education	Annual: online ordering	\$4,500.00

* Indicates a request over \$5,000 signifying approval prior to issuing the purchase order.

Paramount Unified School District

2015/2016

**Purchase Orders To Be Ratified and Authorized
August 12, 2015**

PO Number	Vendor	Site	Description	Total Amount
120 - Child Development Fund				
16-00336	STAPLES	ECE - Gaines	Annual: online ordering	\$1,500.00
16-00337	STAPLES	ECE - Gaines	Annual: online ordering	\$3,000.00
16-00338	LAKESHORE LEARNING MATERIALS	ECE - Gaines	Annual: classroom supplies	\$4,500.00
16-00339	SMART & FINAL IRIS COMPANY	ECE - Gaines	Annual: food supplies	\$2,500.00
16-00396	SOUTHWEST SCHOOL & OFFICE SUPPLY	ECE - Gaines	Annual: online ordering	\$3,000.00
250 - Capital Facilities Fund				
16-00248	MOBILE MODULAR MANAGEMENT CORPORATION	Business Services	Buena Vista: lease renewal-restroom building	\$11,736.00 *
16-00249	WILLIAMS SCOTSMAN, INC.	Business Services	Adult Education: lease renewal -classroom	\$19,080.00 *
16-00250	SOUTHERN CALIFORNIA EDISON	Business Services	Jackson: lease renewal- parking lot	\$22,822.08 *
16-00251	DEPARTMENT OF WATER AND POWER	Business Services	Jefferson: lease renewal-parking lot	\$7,290.00 *
16-00263	QUALITY FENCE	Business Services	Jackson: install shade structure	\$9,880.00 *
16-00264	VIRCO INC	Business Services	PHS-West Campus: student chairs (2), student desks (45)	\$6,978.07 *
16-00265	VIRCO INC	Business Services	Paramount Park: student chairs (175), desks (75), teacher desks (5), bookcases (8)	\$22,821.88 *
16-00266	VIRCO INC	Business Services	Mokler: student chairs (144), student desks (30)	\$8,276.92 *
16-00267	VIRCO INC	Business Services	Los Cerritos: student chairs (80), student desks (10)	\$3,495.90
16-00270	VIRCO INC	Business Services	Jackson: student chairs (161), teacher desks (5), student desks (35)	\$15,553.21 *
16-00271	VIRCO INC	Business Services	Hollydale: student chairs (103), student desks (40), teacher desks (2), bookcases (2)	\$11,474.16 *
16-00276	VIRCO INC	Business Services	Alondra: student chairs (255), student desks (37), book cases (6)	\$20,354.66 *
16-00277	VIRCO INC	Business Services	Zamboni: student chairs (186), student desks (75), teacher desks (6), bookcases (10)	\$24,277.30 *
16-00280	CHARLES G. HARDY, INC	Maintenance & Operations	Firtex wall system materials for Lincoln, Collins, Gaines, Hollydale, Alondra	\$22,629.14 *
16-00281	VIRCO INC	Business Services	Collins: student chairs (120), student desks (57), teacher desks (3), book cases (3)	\$13,197.45 *
16-00288	4 POINT INTERIORS INC.	Business Services	Lincoln: school office renovation	\$7,396.56 *

* Indicates a request over \$5,000 signifying approval prior to issuing the purchase order.

Paramount Unified School District

2015/2016

**Purchase Orders To Be Ratified and Authorized
August 12, 2015**

PO Number	Vendor	Site	Description	Total Amount
250 - Capital Facilities Fund				
16-00289	4 POINT INTERIORS INC.	Business Services	Alondra: school office renovation	\$12,281.21 *
16-00290	CURRENT ELECTRIC CONSTRUCTION	Business Services	Hollydale: electrical services staff lounge	\$5,900.00 *
16-00291	VIRCO INC	Business Services	Alondra: science tables (60), storage cabinets (3)	\$40,490.64 *
16-00292	VIRCO INC	Business Services	Paramount Park: storage cabinets (6)	\$4,252.70
16-00293	VIRCO INC	Business Services	Jackson: computer lab chairs (40)	\$6,877.03 *
16-00295	VIRCO INC	Business Services	Zamboni: storage cabinets (10)	\$7,087.83 *
16-00296	VIRCO INC	Business Services	Collins: storage cabinets (3)	\$2,126.35
16-00318	COSTCO BUSINESS	Business Services	6-8 sites: teacher chairs (22)	\$2,373.78
16-00429	FUTURE DESIGN COMMUNICATIONS	Alondra Middle School	Network cabling	\$4,742.34
16-00430	ALLWOOD	Alondra Middle School	Alondra: Install swing gates	\$4,127.00
16-00432	4 POINT INTERIORS INC.	Alondra Middle School	Alondra: firtex wall system	\$5,482.30 *
16-00433	4 POINT INTERIORS INC.	Hollydale K-8 School	Convert lockerroom to classroom-Alondra	\$24,080.22 *
16-00434	CUSTOM CRAFT FLOORCOVERING CONTRACTORS	Maintenance & Operations	Collins: replace flooring staff lounge	\$1,518.85
16-00440	QUALITY FENCE	Buena Vista High School	Buena Vista: remove & replace fence	\$2,338.00
16-00499	VIRCO INC	Business Services	Hollydale: Student desks (19)	\$2,293.63
610 - Cafeteria Fund				
16-00462	HOOKER'S REPAIR SERVICE	Nutrition Services	Lincoln: replace garbage disposal	\$2,256.95
16-00463	HAL HINER	Nutrition Services	Repair murals-Collins, Keppel, Lincoln, Los Cerritos	\$1,595.00

* Indicates a request over \$5,000 signifying approval prior to issuing the purchase order.

Paramount Unified School District

2015/2016

Purchase Orders To Be Ratified and Authorized

August 12, 2015

PURCHASE ORDER SUMMARY BY FUND

206 Purchase orders for a total of \$1,145,901.98

010 - General Fund	To Be Authorized	\$450,569.46
	To Be Ratified Over \$1,500	\$122,349.32
	To Be Ratified Under \$1,500	\$46,376.06
	Fund Total	\$619,294.84
010 - General Fund - LCAP	To Be Authorized	\$137,277.20
	To Be Ratified Over \$1,500	\$3,604.63
	To Be Ratified Under \$1,500	\$1,303.74
	Fund Total	\$142,185.57
110 - Adult Education Fund	To Be Ratified Over \$1,500	\$4,500.00
	To Be Ratified Under \$1,500	\$1,190.28
	Fund Total	\$5,690.28
120 - Child Development Fund	To Be Ratified Over \$1,500	\$14,500.00
	To Be Ratified Under \$1,500	\$175.01
	Fund Total	\$14,675.01
250 - Capital Facilities Fund	To Be Authorized	\$325,966.66
	To Be Ratified Over \$1,500	\$27,268.55
	To Be Ratified Under \$1,500	\$6,969.12
	Fund Total	\$360,204.33
610 - Cafeteria Fund	To Be Ratified Over \$1,500	\$3,851.95
	Fund Total	\$3,851.95

Paramount Unified School District

TO: Delores Stephens, Co-Interim Superintendent
 David Verdugo, Co-Interim Superintendent

FROM: Ranita Browning, Interim Assistant Superintendent-Business Services

DATE: August 12, 2015

SUBJECT: Warrants for the Month of July 2015

BACKGROUND INFORMATION

The following warrants were issued during the month of July:

FUNDS	REGISTER NO.	AMOUNT
<u>GENERAL FUND (01)</u>		
Certificated Salaries	C1L/195	\$ 7,359,801.21
Classified Salaries	180/203	\$ 1,919,390.23
Commercial Warrants	22257344/22313369	\$ 3,980,798.66
TOTAL GENERAL FUND		<u>\$ 13,259,990.10</u>
<u>ADULT EDUCATION FUND (11)</u>		
Certificated Salaries	C5L/195	\$ 99,087.14
Classified Salaries	E4X	665.42
Commercial Warrants	22257344/22313369	\$ 107,918.10
TOTAL ADULT EDUCATION FUND		<u>\$ 207,670.66</u>
<u>CHILD DEVELOPMENT FUND (12)</u>		
Certificated Salaries	C1L/C3L	\$ 76,188.36
Classified Salaries	E4X/H1A	\$ 36,787.68
Commercial Warrants	22257344/22313369	\$ 9,594.70
TOTAL CHILD DEVELOPMENT		<u>\$ 122,570.74</u>
<u>BUILDING (BOND) FUND (21)</u>		
Commercial Warrants	22257344/22313369	\$ 19,483.88
TOTAL BUILDING (BOND) FUND		<u>\$ 19,483.88</u>
<u>CAPITAL FACILITIES FUND (25)</u>		
Classified Salaries	E4X	\$ 2,384.50
Commercial Warrants	22257344/22313369	\$ 31,405.41
TOTAL CAPITAL FACILITIES FUND		<u>\$ 33,789.91</u>

CONSENT ITEM: 4.2-C

SCHOOL FACILITIES FUND (35)

Commercial Warrants	22257344/22313369	\$	9,927.00
TOTAL SCHOOL FACILITIES FUND			<u>\$ 9,927.00</u>

CAFETERIA FUND (61)

Classified Salaries	188/H1A	\$	311,083.39
Commercial Warrants	22257344/22313369	\$	321,139.91
TOTAL CAFETERIA FUND			<u>\$ 632,223.30</u>

SELF-INSURANCE FUND - H & W (67.0)

Commercial Warrants	22257344/22313369	\$	21,808.03
TOTAL SELF-INSURANCE FUND - H & W			<u>\$ 21,808.03</u>

SELF-INSURANCE FUND - Workers' Comp (67.1)

Commercial Warrants	22257344/22313369	\$	585.39
TOTAL SELF-INSURANCE FUND - Workers' Comp			<u>\$ 585.39</u>

SELF-INSURANCE FUND - Early Retirees (67.2)

Commercial Warrants	22257344/22313369	\$	1,070,895.08
TOTAL SELF-INSURANCE FUND - Early Retirees			<u>\$ 1,070,895.08</u>

REVOLVING CASH FUND

Commercial Warrants	7979/7993	\$	10,333.83
TOTAL REVOLVING CASH FUND			<u>\$ 10,333.83</u>

TOTAL WARRANTS ALL FUNDS

\$ 15,389,277.92

POLICY/ISSUE:

Education Code, Section 42643 - Keeping a Register of Warrants Open to Public Inspection Required
Board Policy 3326.1 - Warrants

FISCAL IMPACT:

As shown above

STAFF RECOMMENDATION:

Approve warrants for all funds through July with a total of \$15,389,277.92.

PREPARED BY:

Ranita Browning, Interim Assistant Superintendent-Business Services

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.

Paramount Unified School District

TO: Delores Stephens, Co-Interim Superintendent
David Verdugo, Co-Interim Superintendent
FROM: Ranita Browning, Interim Assistant Superintendent-Business
Services
DATE: August 12, 2015
SUBJECT: Acceptance of Donations

BACKGROUND INFORMATION:

The Board may accept and utilize, on behalf of the District, any bequests or gifts of money or property for a purpose deemed to be suitable by the Board.

The following donations have been presented to the District:

1. The District received a donation totaling \$25.00 from Target Corporation's *Thanks a Billion* program. This donation will be designated for the students of Collins School to support materials and supplies.
2. The District received a donation totaling \$805.00 from Lifetouch National School Studios. This donation will be designated for the students of Roosevelt School to support student incentives for grades TK to 5.
3. The District received a donation of milling machinery with an estimated value of \$11,140.00 from Cerritos College. This donation will be designated for the students of Paramount High School to support the CTE Project Lead the Way classroom.

For the current 2015-16 fiscal year through August 12, 2015, the District has received an estimated total, which includes the above amounts, of \$12,915.90 in gifts, grants, and bequests.

POLICY/ISSUE:

Board Policy 3280 – Gifts, Grants, and Bequests

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Accept the donations as presented on behalf of the District with any bequests or gifts of money or property for a purpose deemed to be suitable by the District.

PREPARED BY:

Ranita Browning, Interim Assistant Superintendent-Business Services

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.

Paramount Unified School District

TO: Delores Stephens, Co-Interim Superintendent
David Verdugo, Co-Interim Superintendent
FROM: Ranita Browning, Interim Assistant Superintendent-Business Services
DATE: August 12, 2015
SUBJECT: Consultant Services

BACKGROUND INFORMATION:

The District contracts with consultants or independent contractors who provide valuable and necessary specialized services not normally required on a continuing basis.

The following contracted services are requested:

	Consultant	Services to be Provided/ Audience	Site/ Requested for	Time Period	Cost/ Funding Source
1	School Services of California, Inc. PC15-1650	Provide executive search services and recruitment of an Assistant Superintendent-Business Services.	Business Services Requested by: Ranita Browning	June 24, 2015 through October 31, 2015	Not to exceed \$17,500 from General Funds
2	School Services of California, Inc. PC15-1651	Provide fiscal budget and management information services.	Business Services Requested by: Ranita Browning	September 1, 2015 through August 31, 2016	Not to exceed \$3,900 from General Funds
3	LBWSOA	Consultant to supply officials for flag football, volleyball, basketball, soccer and wrestling for Middle School Intermural Sports.	Business Services Requested by: Ranita Browning	August 19, 2015 through June 9, 2016	Not to exceed \$2,500 from LCAP funds
4	American Appraisal Associates, Inc. PC15-1655	Provide updated fixed accounting records for internal accounting control and financial reporting.	Business Services Requested by: Ranita Browning	September 1, 2015 through March 2016	Not to exceed \$26,500 from General Funds

POLICY/ISSUE:

Board Policy 4126 – Consultants

FISCAL IMPACT:

As indicated above

STAFF RECOMMENDATION:

Approve the Consultant Services request authorizing contracts with consultants or independent contractors who provide specialized services, and authorize the Co-Interim Superintendent(s) or designee to execute all necessary documents.

PREPARED BY:

Ranita Browning, Interim Assistant Superintendent-Business Services

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.

Paramount Unified School District

TO: Delores Stephens, Co-Interim Superintendent
David Verdugo, Co-Interim Superintendent
FROM: Myrna Morales, Assistant Superintendent-Human Resources
DATE: August 12, 2015
SUBJECT: Internship Agreement with Loyola Marymount University

BACKGROUND INFORMATION:

Periodically, the District enters into internship program agreements with accredited universities and colleges to provide practice teaching for students enrolled in the intern credential program of such institutions. Loyola Marymount University has requested that the District participate in such an agreement, commencing August 13, 2015.

The District has participated in numerous intern credentialing programs, which have proven to be of definite benefit to the students, as well as the intern teachers.

POLICY/ISSUE:

Board Policy 4122.1 – Teacher Internship

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Approve the agreement with Loyola Marymount University for participation in the internship program.

PREPARED BY:

Myrna Morales, Assistant Superintendent-Human Resources

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

ACTION ITEM: 2.1-A

Loyola Marymount University
Teacher Education Intern Credential Program
*[Multiple, Single Subject, Education Specialist (mild/moderate),
Administrative Services Credentials and Bilingual Authorization]*
and
Paramount Unified School District
Participating School District Intern Agreement
Memo of Understanding

Purpose: The California Commission on Teacher Credentialing's *Standards of Quality and Effectiveness for Multiple, Single Subject, Education Specialist (mild/moderate), Administrative Services and BCLAD Emphasis Credentials* stipulated conditions under which teacher credentialing institutions must abide to be accredited for recommending candidates for California teaching credentials. This agreement outlines relevant common standards, program standards, and preconditions, which must be met for intern program approval. It also contains quality-related criteria for Loyola Marymount University intern candidates.

University Internship Programs are designed to be partnerships between institutions of higher education and public charters to meet the growing need for qualified teachers. It is further agreed that an intern's salary will not be reduced to pay for supervision. Loyola Marymount University stipulated that interns' services meet the instructional needs for the Multiple, Single Subject, Education Specialist (mild/moderate), Administrative Services, and BCLAD Emphasis Credentials teachers in the participating district.

The University and the School District agree to the following conditions and services that apply to Interns who are, or will be, admitted to the University's credential programs through the University's departments and will be serving their education credential internship in the School District. Interns nominated by either the University or the School District shall be mutually acceptable to both the University and the School District, and shall be subject to a mutually acceptable placement within the School District.

Loyola Marymount University agrees that:

Each intern shall have passed the California Educational Basic Skill Test (CBEST), and shall have passed the subject matter requirement (e.g. CSET/Multiple or Single Subjects Tests, or Liberal Studies Waiver) prior to assuming Intern services or responsibilities.

Each Intern shall possess a B.A. Degree, documented by official transcripts with a minimum overall GPA of 3.0 in the last 60 units.

Each Intern shall have a minimum of one hundred twenty (120) hours of verified pre-service coursework, of which forty-five (45) hours will be related to English Learners (EL), as well as forty-five (45) hours of experience with students, including those who are English Learners in educational settings; or current Preliminary or Clear Credential valid EL Authorization; or passing scores on CTEL examinations.

Each Intern shall have passed U.S. Constitution coursework or examination.

Each semester, each intern shall be provided a minimum of three (3) hours per week of adequate instruction, advising, encouragement and support, as appropriate, by University personnel, including but not limited to University faculty and University Field Supervisors.

The University will provide program coordination as needed with the School District to manage the intern application and training process to ensure timely completion of credential coursework and filing for Intern and Preliminary Credentials with the California Commission on Teacher Credentialing (CCTC).

The University will select and train University Supervisors based on the following qualifications:

- Current knowledge in the content area they teach.
- Understand the context of public schooling.
- Ability to model best professional practices in teaching and learning, scholarship and service.
- Knowledgeable about diverse abilities, cultural, language, ethnic and gender diversity.
- Thorough grasp of the academic standards, frameworks, and accountability systems that drive the curriculum of public schools.

The University will ensure that University Supervisors will observe and evaluate interns at least four times during a semester and allocate time with each intern after each visit to discuss the observation.

The University will direct University Supervisors to meet and consult with employer-provided on-site-provider as appropriate.

Participating School District agrees that:

Prior to an Intern assuming daily teaching responsibilities, the School District must validate that the Intern teacher meets the Commission's identified criteria.

Each Intern shall be provided, according to current Support and Supervision guidelines set forth by the California Commission on Teacher Credentialing, adequate supervision, advice, encouragement and support, as appropriate, by School District personnel, including but not limited to the school site faculty and the on-site support provider. Each support provider (mentor) will hold a valid Clear or Life Credential with EL Authorization and will have completed three (3) years of successful teaching experience.

Each Intern, at the discretion of the site administrator, may, on a limited basis, be released from other required School District meetings or activities, as needed, to observe other credentialed teachers, to meet with the on-site support provider, or to attend classes at the University.

If required, the School District will report numbers of Interns annually to the California Commission on Teacher Credentialing (CCTC) during an annual Intern census.

The School District agrees to allow the university supervisor to visit the intern in his/her classroom during the university's academic semesters.

The principal will serve as the School District's evaluator of the intern, complete required documentation in a timely manner, and meet with the university supervisor each year to monitor and assess the intern's progress. The principal and the university supervisor will review the documentation to determine candidate competence and jointly recommend/not recommend the intern for a teaching credential. If there is a lack of consensus between the supervisor and the principal, the documentation will be reviewed by the Loyola Marymount Intern Program Director and a School District Administrator, at which time a decision will be made.

The University and the School District agree that:

In total, a minimum of one hundred forty-four (144) hours of support/mentoring and supervision shall be provided to each Intern teacher per school year, including coaching, modeling, and demonstrating within the classroom, assistance with course planning, and problem solving regarding students, curriculum and development of effective teaching methodologies. The minimum support/mentoring and supervision provided to an Intern teacher who assumes daily teaching responsibilities after the beginning of the school year shall be equal to four (4) hours times the number of instructional weeks remaining in the school year, this taking into account the requirement for a minimum of two (2) hours every five (5) instructional days of adequate supervision.

The following additional support/mentoring and supervision shall be provided to an Intern teacher who enters the program without a valid English Learner authorization listed on a previously issued Multiple Subjects, Single Subject, or Education Specialist Teaching Credential; a valid English Learner of Cross-cultural, Language and Academic Development (CLAD) authorization:

- a) An additional forty-five (45) hours of support/mentoring and supervision specific to meeting the needs of English Learners shall be provided by the Commission-approved program (University) to an intern teacher who enters the program without a valid English Learner authorization listed on a previously issued Multiple Subject, Single Subject, or Education Specialist Teaching Credential Teaching Credential or a valid English Learner authorization or Cross-cultural, Language and Academic Development (CLAD) certificate. The minimum support/mentoring and supervision provided to an Intern teacher who assumes daily teaching responsibilities after the beginning of a school year shall be equal to four (4) hours times the number of instructional weeks remaining in the school year. The support/mentoring and supervision should be distributed in a manner that sufficiently supports the Intern teacher's development of knowledge and skills in the instruction of English Learners.
- b) The California employing agency (School District) shall identify an individual who will be immediately available to assist the intern teacher with planning lessons that are appropriately designed and differentiated for English Learners, for assessing language needs and progress, and for support of language accessible instruction through in-classroom modeling and coaching as needed. The identified individual may be the same mentor who is providing general support and supervision, provided that the individual possesses an English Learner authorization and will be immediately available to assist the Intern teacher in working with English Learners.
- c) An individual who passes the California Teaching of English Learner (CTEL) examinations prior subsequent to the issuance of the Intern Credential may be exempted from the additional forty-five (45) hours of support/mentoring and supervision specific to the needs of English Learners.

Mutual Indemnification; Limits on Liability:

Each party (the "Indemnifying Party") agrees to protect, indemnify, defend and hold harmless the other party and its respective employees, agents, and independent contractors (the "Indemnified Party") against all claims, losses or damages to persons or property, governmental charges or fines, and costs (including reasonable attorney's fees), arising out or resulting from (i) any breach of any representation, warranty, covenant, obligation or undertaking made by such Indemnifying Party hereunder, or (ii) the negligence or willful misconduct of the Indemnifying Party in connection with the subject matter of this Contract, including but not limited to the provision of food and beverage and other services and facilities (including the exhibition premises, as applicable) to the Indemnified Party or (iii) any violation of domestic or foreign law or regulation. The Indemnifying Party obligations hereunder shall survive the termination of this agreement.

Notwithstanding any other provisions in this agreement, the preceding paragraph governs the parties' indemnity obligations to each other hereunder and no limitation of liability is applicable to such obligations.

Insurance: Both parties agree to carry insurance customarily obtained in the industry in customary amounts and under customary terms and conditions, including liability insurance in amounts of not less than \$1,000,000 per occurrence and \$3,000,000 in aggregate. Upon request, each party shall provide a certificate evidencing such insurance to the other party.

**Loyola Marymount University
School of Education**

Paramount Unified School District

By: _____

By: _____
Myrna Morales, Ed.D.

Title: Associate Dean, Business Services

Title: Assistant Superintendent –
Human Resources

Date: _____

Date: _____

Loyola Marymount University

By: _____
Thomas O. Fleming, Jr.

Title: Senior Vice President and Chief Financial Officer

Date: _____

**Letter of Commitment and Agreement
Loyola Marymount University Intern Partnership
with
Paramount Unified School District**

Paramount USD agrees to participate with Loyola Marymount University in the Teacher Education Intern Credential Program [Multiple, Single Subject, and Education Specialist (mild/moderate) and BCLAD emphasis].

Intern teachers will be compensated on the regular salary scale for certificated teachers, and their salaries will not be reduced for supervision costs.

The **School District** supports the attached goals of the internship program and the **School District** agrees to provide appropriate support for the intern while in the program.

Signed:

(Signature)

Myrna Morales, Ed.D.

(Printed Name)

Title Assistant Superintendent – Human Resources
School District Official

Date _____

Paramount Unified School District

TO: Delores Stephens, Co-Interim Superintendent
David Verdugo, Co-Interim Superintendent
FROM: Myrna Morales, Assistant Superintendent – Human Resources
DATE: August 12, 2015
SUBJECT: Fieldwork Experience Agreement with Concordia University

BACKGROUND INFORMATION:

Periodically, the District enters into agreements with accredited universities and colleges to provide fieldwork placement or clinical experience for students enrolled in such institutions. Concordia University has requested that the District participate in such an agreement commencing August 13, 2015 through May 30, 2018.

The District has participated in numerous programs, which have proven to be of definite benefit to the students, as well as the college students.

POLICY/ISSUE:

Board Policy 1600 – Relations between Non-public and other Educational Organizations

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Approve the agreement with Concordia University for participation in fieldwork experience.

PREPARED BY:

Myrna Morales, Assistant Superintendent – Human Resources

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus, especially reading/language arts, ELD, mathematics and core.

ACTION ITEM: 2.2-A



Concordia University Irvine
School of Education
**SCHOOL COUNSELOR CANDIDATE
PRACTICUM/FIELDWORK AGREEMENT**
Paramount Unified School District

This School Counselor Candidate Fieldwork Agreement ("Agreement") is made and entered into as of the execution of the Agreement by both parties (on the "Effective Date") by and between Paramount Unified School District located in Paramount, California, and Concordia University a non-profit religious corporation located in Irvine, California.

RECITALS

- A. School District operates schools within its service area, and employs credentialed school counselors to serve one or more of those schools.
- B. University is an institution of higher learning authorized pursuant to California law to offer education programs, including without limitation, the School Counseling Field Experience program which requires school counseling fieldwork experience to fulfill the credentialing requirements set forth by the California Commission on Teacher Credentialing (the "Program").
- C. School District operates schools which are suitable for University's Program. University desires to establish the Program at School District for the students of the University enrolled in the Program. School District desires to support the Program to assist in training students of University.
- D. The purpose of this Agreement is to set forth the terms and conditions pursuant to which the parties will institute the Program at School District schools.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants and promises set forth herein and for such other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. RESPONSIBILITIES OF UNIVERSITY

- 1.1 Academic Responsibility. University shall develop the curriculum for the Program and shall be responsible for student accreditation and/or approval by any state board or agency.
- 1.2 Number of Students. University shall designate and notify School District of the students who are enrolled and in good standing in the Program to be assigned for field experience at School District in such numbers as are mutually agreed upon between School District and University. University and School District will also mutually agree to the dates and length of the Program.
- 1.3 Orientation. University shall provide orientation to all students and ensure that all students receive instruction and have necessary basic skills prior to the field experience at School District.

- 1.4 Discipline. University shall be responsible for counseling, controlling, disciplining and all activities of students at School District.
- 1.5 Documentation. University shall maintain all attendance and academic records of students participating in the Program. University shall implement and maintain an evaluation process of the students' progress throughout the Program.
- 1.6 School District Policies and Procedures. University shall ensure that each student is aware of and understands all applicable School District policies and procedures and shall require each student to conform to all such School District policies, procedures, regulations, standards for health, safety, cooperation, ethical behavior, and any additional requirements and restrictions agreed upon by representatives of School District and University.
- 1.7 Supplies and Equipment. University shall provide and be responsible for the care and control of educational supplies, materials, and equipment used for instruction during the Program. University shall also be responsible, as between School District and University, for the cost of travel expenses and transportation, if any, incurred by students as a result of the Program.
- 1.8 Confidentiality. All verbal and written information exchanges, as well as proprietary information relating to business practices, procedures or methods of the District and the University shall remain strictly confidential and shall not be disclosed without consent of the other party.

The University shall notify Students that they are responsible for respecting and maintaining the confidentiality of all Student information and law enforcement records which the Student may receive or have access to pursuant to this Agreement. The University shall notify Students that they must agree to comply with the terms and conditions of all applicable confidentiality laws, including but not limited to the Family Educational Rights and Privacy Act ("FERPA") and the Regulations promulgated thereunder (20 U.S.C. section 1232g; 34 C.F.R. Part 99); California Education Code section 49060 et seq. (pupil records); California Welfare & Institutions Code sections 300 and 600 et seq.; 827 (juvenile justice system records) ; California Welfare & Institutions Code §5328.6 and §5328.7 (Mental Health Records); and 42 U.S.C. §§290dd-2; (iv) Health Insurance Portability and Accountability Act of 1996 ("HIPAA") and the Regulations promulgated thereunder (42 U.S.C. Sections 1320d-2 and 1320d-4; 45 C.F.R. Subtitle A, Subchapter C, Parts 160 – 164), as amended from time to time.

- 1.9 Insurance. University shall ensure that all students maintain professional liability insurance coverage (either independently or as an additional insured on University's policy) at a minimum of One Million Dollars (\$1,000,000) per occurrence and Three Million Dollars (\$3,000,000) in aggregate throughout the course of this Agreement. Further, University agrees to maintain comprehensive general liability insurance at a minimum of One Million Dollars (\$1,000,000) per occurrence and Three Million Dollars (\$3,000,000) in aggregate throughout the course of this Agreement. University shall ensure that such policies provide for notification to School District at least thirty (30) days in advance of any material modification or cancellation of such coverage. University also agrees to maintain statutory Workers' Compensation coverage on any individuals characterized as employees of University working at School District pursuant to this Agreement at all times during the course of this Agreement. University shall provide certificates evidencing all coverage referred to in this section within thirty (30) days of execution of this Agreement and thereafter,

on an annual basis except, with respect to students, such evidence will be provided prior to the date when any new student commences participation in the Program.

- 1.10 Accreditation. University shall at all times during the course of this Agreement be accredited, licensed or qualified to offer the Program to students.
- 1.11 Program description: See exhibit A attached for the description of the practicum/fieldwork requirements.

2. RESPONSIBILITIES OF SCHOOL DISTRICT

- 2.1 Access. School District shall permit nonexclusive access to the Program to those students designated by University as eligible for participation in the Program at School District provided such access does not unreasonably interfere with the regular activities at School District. School District agrees to provide qualified students with field experience opportunities as appropriate to the level of understanding and education of such students and as appropriate to the provision of quality care and privacy of School District pupils.
- 2.2 Implementation of Program. School District agrees to cooperate with and assist in the planning and implementation of the Program at School District for the benefit of students from University.
- 2.3 Supervision: School District shall provide for the supervision of University students in their field experience at School District school(s) by a properly credentialed school counselor provided by the School District.
- 2.4 Space and Storage. At School District's discretion, it will provide students with a workspace at the School District school(s) and with an acceptable amount of storage space for University's instructional materials for use in the Program, subject to reasonable availability.
- 2.5 Removal of Students. In the event that any University student, in the sole discretion of School District, fails to perform satisfactorily, fails to follow School District policies, procedures and regulations, or fails to meet School District standards for health, safety, security, cooperation or ethical behavior, School District shall have the right to request that University withdraw the student from the Program. University shall comply with School District's request within five (5) days of receipt of written notice from School District. Notwithstanding the foregoing, in the event of any emergency or if any student represents a threat to safety or personnel, School District may immediately exclude any student from School District until final resolution of the matter with University.
- 2.6 Documentation. School District agrees to make available to qualified students of University a copy of its policies and procedures, rules and regulations, and other relevant information in order that students obtain the benefit of such documentation and in order that students comply with such policies and rules.
- 2.7 Statement of Adequate Staffing. School District acknowledges that it has adequate counseling staffing and that students participating in the Program shall not be required to substitute for any school district contracted employee necessary for reasonable staffing coverage.

- 2.8 Authority. School District shall maintain at all times full authority over and responsibility for care of its pupils and may intervene and/or redirect University students when appropriate or necessary.
- 2.9 Insurance. School District agrees to maintain professional liability insurance at a minimum of One Million Dollars (\$1,000,000) per occurrence and Three Million Dollars (\$3,000,000) in aggregate throughout the course of this Agreement. Further, School District agrees to maintain comprehensive general liability insurance at a minimum of One Million Dollars (\$1,000,000) per occurrence and Three Million Dollars (\$3,000,000) in aggregate throughout the course of this Agreement. School District shall ensure that such policies provide for notification to University at least thirty (30) days in advance of any material modification or cancellation of such coverage. School District also agrees to maintain statutory Workers' Compensation coverage on any individuals characterized as employees of School District working at School District pursuant to this Agreement at all times during the course of this Agreement. School District shall provide certificates evidencing all coverage referred to in this section within thirty (30) days of execution of this Agreement and thereafter, on an annual basis.

3. RELATIONSHIP OF THE PARTIES

- 3.1 Term. The term of this Agreement shall commence as of the Effective Date and shall continue for three (3) years unless terminated sooner as provided herein.
- 3.2 Termination. Either party may terminate this Agreement at any time and for any reason upon at least thirty (30) days prior written notice to the other party. To the extent reasonably possible, School District will attempt to limit its termination of this Agreement without cause so as to allow the completion of student training for the then current academic year by any student who, at the date of said notice by School District, was satisfactorily participating in the Program.
- 3.3 Independent Contractor. In the performance of the obligations under this Agreement, it is mutually understood and agreed that University is at all times acting and performing as an independent contractor. Nothing in this Agreement is intended nor shall be construed to create between School District and University an employer/employee relationship, a joint venture relationship, or a lease or landlord/tenant relationship. Students shall maintain the status of learners and neither this Agreement nor any acts pursuant to it shall be deemed to create an employment or agency relationship between School District and any University student.
- 3.4 Role of Students. It is not the intention of University or School District that any students occupy the position of third party beneficiary of any obligations assumed by School District or University pursuant to this Agreement.
- 3.5 Publicity. Neither University nor School District shall cause to be published or disseminate any advertising materials, either printed or electronically transmitted, which identifies the other party or its facilities with respect to the Program without the prior written consent of the other party.
- 3.6 Records. It is understood and agreed that all records, other than student evaluation records and information, shall remain the property of School District.

4. GENERAL PROVISIONS

- 4.1 Entire Agreement; Amendment. This Agreement contains the complete and full agreement between the parties with respect to the subject matter hereof and shall supersede all other agreements relative to the subject matter hereof by and between the parties. This Agreement may be amended but only by an instrument in writing signed by both parties to the Agreement.
- 4.2 Assignment. Neither party shall subcontract, assign its rights or delegate its duties under this Agreement without the prior written consent of the other party. This Agreement shall be binding on and inure to the benefit of successors and permitted assigns of each party.
- 4.3 Indemnification. Except as otherwise may be provided in this Agreement, each party shall indemnify, hold harmless and defend the other party from any and all loss, liability, claim, lawsuit, injury, expense or damage whatsoever including but not limited to attorneys' fees and court costs, arising out of, incident to or in any manner occasioned by the performance or nonperformance by such indemnifying party, its officers, directors, regents, agents, employees, students, or subcontractors, of any covenant or condition of this Agreement or by the negligence, improper conduct or intentional acts or omissions of such indemnifying parties, its officers, directors, regents, agents, employees, students, or subcontractors.
- 4.4 Governing Law. This Agreement shall be governed by and interpreted in accordance with the laws of the State of California. Any action arising out of this Agreement shall be instituted and prosecuted only in a court of proper jurisdiction in Orange County, California.
- 4.5 Non-Discrimination. Neither party shall discriminate against any University student on the basis of race, age, religion, sex, color, creed, national origin, handicap, disability or sexual preference. In addition, the parties will fully comply with any and all applicable local, state and federal anti-discrimination regulations, statutes and judicial decisions.
- 4.6 Notices. Any and all notices permitted or required by this Agreement shall be in writing and shall be deemed to have been duly given (a) on the date personally delivered; (b) three business days after being mailed by United States post, certified and return receipt requested; or (c) one business day after being sent by nationally recognized overnight courier, properly addressed as follows or such other address as may later be designated by the party:

School District: Paramount Unified School District
15110 California Ave.
Paramount, CA 90723
Attn: Manuel San Miguel
Director, Student Services

University: Concordia University Irvine
1530 Concordia West
Irvine, CA 92612
Attn: Office of the Provost
provost@cui.edu
Copy to General Counsel

- 4.7 Severability. The provisions of this Agreement shall be deemed severable and if any portion shall be held invalid, illegal or unenforceable for any reason, the remainder of this Agreement shall be effective and binding upon the parties.
- 4.8 Waiver. Any waiver of any terms, covenants and/or conditions hereof must be in writing and signed by the parties hereto. A waiver of any of the terms, covenants and/or conditions hereof shall not be construed as a waiver of any other terms, covenants and/or conditions hereof nor shall any waiver constitute a continuing waiver.
- 4.9 Program Description: Refer to Exhibit A for the description of the practicum and fieldwork program.

SIGNATURE PAGE

THIS AGREEMENT IS ENTERED INTO THIS BOARD APPROVED DATE: _____ DAY OF _____, **2015**.

AGREEMENT EFFECTIVE:

STARTING 13th DAY OF August, 2015 THROUGH 30th DAY OF May, 2018.

(Three year agreement – May be renewed with consent of both parties)

PARAMOUNT UNIFIED SCHOOL DISTRICT:

Signature: _____

Typed Name: Dr. Myrna Morales

Title: Assistant Superintendent – Human Resources

Date: _____

CONCORDIA UNIVERSITY:

Signature: _____

Typed Name: Dr. Mary Scott, Provost – Concordia University, Irvine, CA.

Date: _____

Exhibit A

During the course of the Practicum or Fieldwork experience, the Practicum or Fieldwork experience student will complete the approved Concordia University Practicum or Fieldwork experience portions of the program.

- a. The duration for the Practicum or Fieldwork experience will be determined prior by the School District and Concordia University for each Practicum or Fieldwork experience student. It is intended that this Practicum or Fieldwork experience encompass a period of at least one term and will not exceed the time limits as listed below:

Practicum: Not to exceed 1 calendar year

- b. Fieldwork experience: 1 calendar year at full time (non-internship) OR b) 2 calendar years at part-time. The School District and Concordia will cooperatively develop and implement a support system for each Practicum or Fieldwork experience student.
- c. The Practicum or Fieldwork experience student will be provided experience and practice in the school and classroom. Anticipated duties are listed below. Duties will vary according to available opportunities on the site, as determined by the District. The Practicum/Fieldwork experience activities will be determined using the Planning Document based upon the California Standards for the Counseling Profession.

Practicum Duties – 100 hours required (University/School District-level):

- 1) Peer counseling related to university or college program practicum course
- 2) Personal and career assessment
- 3) Personal counseling experience in either individual or group context
- 4) School-based programs serving parents and family members
- 5) Community service programs serving children and families
- 6) School related experience such as "shadowing" a school counselor, observing classroom instruction, attending district and school-based meetings, and become familiar with school-based community resources
- 7) Become familiar with special needs students; Gifted and Talented programs; attend/observe IEP/504 meetings; assessment and evaluation activities; Common Core instructional activities; Student Study teams; master schedule activities; etc.

Fieldwork Experience Duties – 600 hours required (University/District-level):

- 1) Continue to participate in any duties or activities listed under the practicum section
- 2) Perform functions of school counselors in school counseling domains
- 3) Work with diversity programs
- 4) Work with the development and implementation of a program that addresses diversity issues
- 5) Work with individuals and groups of a racial and ethnic background different from that of the candidate
- 6) Gain experience at two different settings: elementary, middle school, or high school
- 7) Participate in group supervision throughout the Fieldwork experience

Paramount Unified School District

TO: Delores Stephens, Co-Interim Superintendent
David Verdugo, Co-Interim Superintendent
FROM: Myrna Morales, Assistant Superintendent – Human Resources
DATE: August 12, 2015
SUBJECT: Employment Authorization for 1 Senior Office Assistant, 8 Hours, 12 Month per Year Position; 1 Senior Accounting Assistant at 3.5 Hours per Day, 12 Months per Year; and 1 Payroll Technician, 8 Hours per Day, 12 Months per Year

BACKGROUND INFORMATION:

As stated in the approved LCAP Plan, approved June 25, 2015, the following positions will increase support and district services to the school sites and various departments.

Position	Proposed Hours/Months	Department
Senior Office Assistant	8 hours/12 months	Educational Services
Senior Accounting Assistant	3.5 hours/12 months	Fiscal Department
Payroll Technician	8 hours/12 months	Fiscal Department

The increase in annual cost is approximately \$154,072.

POLICY/ISSUE:

Board Policy 4210 – Permanent Personnel
Board Policy 4211 – Recruitment and Selection (Classified)
Board Policy 4000 (a) – Concept and Roles in Personnel

FISCAL IMPACT:

Approximate net annual cost, including benefits, is an additional \$154,072 per year from LCAP funds.

STAFF RECOMMENDATION:

Approve the employment authorization of 1 Senior Office Assistant, 8 hours, 12 months per year; 1 Senior Accounting Assistant at 3.5 hours per day, 12 months per year, and 1 Payroll Technician at 8 hours per day, 12 months per year.

PREPARED BY:

Beatriz Spelker-Levi, Director of Personnel – Human Resources

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

ACTION ITEM: 2.3-A

Paramount Unified School District

TO: Delores Stephens, Co-Interim Superintendent
David Verdugo, Co-Interim Superintendent
FROM: Myrna Morales, Assistant Superintendent – Human Resources
DATE: August 12, 2015
SUBJECT: Establishment of 1 Campus Security Position at 8 Hours per Day,
10 Months per Year for the Operations Department

BACKGROUND INFORMATION:

To ensure proper safety and security at school sites and District wide, the District will be expanding their services. Additionally, there will be more buildings as part of the physical plant supervision, resulting in the need for Campus Security personnel to monitor student pathways and respond to student related matters. One of the duties of this campus security personnel will be to secure the Jefferson recess times as students play at Progress Park as part of the joint use agreement.

It is recommended that a position of Campus Security be maintained at 8 hours per day, 10 months per year , and be placed on the CSEA Salary Schedule L, Range 118 (\$2,849 - \$3,470 per month).

POLICY/ISSUE:

Board Policy 4210 – Permanent Personnel
Board Policy 4211 – Recruitment and Selection (Classified)

FISCAL IMPACT:

Approximate net annual cost, including benefits, is an additional \$52,566 per year from LCAP funds.

STAFF RECOMMENDATION:

Approve the additional staffing allocation of one 8 hours per day, 10 months per year Campus Security position at Operations.

PREPARED BY:

Beatriz Spelker-Levi, Director of Personnel – Human Resources

DISTRICT PRIORITY 6:

Monitor and Promote School Safety and Security.

Paramount Unified School District

TO: Delores Stephens, Co-Interim Superintendent
David Verdugo, Co-Interim Superintendent
FROM: Myrna Morales, Assistant Superintendent – Human Resources
DATE: August 12, 2015
SUBJECT: Reinstate Buyer Position, and Employment Authorization for 1
Position at 8 Hours per Day, 12 Months per Year

BACKGROUND INFORMATION:

During recent budget reductions, the District eliminated one Buyer position, leaving only one Senior Buyer for the entire District. The Buyer is responsible for compiling quotes for purchases and service, making purchases, as well as maintaining records of purchases and tracking of materials. There have been an increase number of purchases in the District. This would allow for schools and district departments to receive their goods and materials in a more expeditious manner.

It is recommended that the position of Buyer be restored as an 8 hour per day, 12 months per year position, and be placed on the CSEA Salary Schedule L, Range 128 (\$3,647 - \$4,443 per month).

POLICY/ISSUE:

Board Policy 4210 – Permanent Personnel
Board Policy 4211 – Recruitment and Selection (Classified)
Board Policy 4000 (a) – Concept and Roles in Personnel

FISCAL IMPACT:

Approximate net annual cost, including benefits, is an additional \$73,815 per year from LCAP funds.

STAFF RECOMMENDATION:

Approve restoring the position of Buyer, at 8 hours per day, 12 months per year.

PREPARED BY:

Beatriz Spelker-Levi, Director of Personnel – Human Resources

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

ACTION ITEM: 2.5-A

Paramount Unified School District

TO: Delores Stephens, Co-Interim Superintendent
David Verdugo, Co-Interim Superintendent
FROM: Myrna Morales, Assistant Superintendent – Human Resources
DATE: August 12, 2015
SUBJECT: Reinstate of 1 Maintenance Painter Position, at 8 Hours per Day, 12 Months per Year

BACKGROUND INFORMATION:

At the February 11, 2015 Board Meeting, the Board approved the reduction of 1 Maintenance Painter position. Upon further analysis and discussion, the position will support the maintenance of facility paint in good repair.

It is recommended that we maintain two Maintenance Painter positions at 8 hours per day, 12 months per year, and maintain on the CSEA Salary Schedule L, Range 130 (\$3,832 - \$4,669 per month).

POLICY/ISSUE:

Board Policy 4210 – Permanent Personnel
Board Policy 4211 – Recruitment and Selection (Classified)
Board Policy 4000 (a) – Concept and Roles in Personnel

FISCAL IMPACT:

Approximate net annual cost, including benefits, is an additional \$76,885 per year from LCAP funds and general funds.

STAFF RECOMMENDATION:

Approve the increase of 1 Maintenance Painter position at 8 hours per day, 12 months per year.

PREPARED BY:

Beatriz Spelker-Levi, Director of Personnel – Human Resources

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

ACTION ITEM: 2.6-A

Paramount Unified School District

TO: Delores Stephens, Co-Interim Superintendent
David Verdugo, Co-Interim Superintendent
FROM: Deborah Stark, Assistant Superintendent-Educational Services
DATE: August 12, 2015
SUBJECT: Resolution 15-07, Original Local Agreement for Child Development Services for the California State Preschool Program for 2015-16

BACKGROUND INFORMATION:

The California Department of Education (CDE) is requesting approval of the original contract, CSPP-5212, for State Preschool services under the original amount of \$1,283,121. The original contract is for full and part-day preschool services at Collins, Gaines, Keppel, Mokler and Wirtz (Jackson).

The District approved the amended contract for CSPP-5212 on July 8, 2015 in the amount of \$1,997,735 which included the State Preschool expansion grant funds. The expansion grant provides funding for full and part-day State Preschool services at Alondra, Gaines, Hollydale and Zamboni sites.

CDE needs to have Board approval for both the original and amendment for contract CSPP-5212 on file.

POLICY/ISSUE:

Board Policy 3230 - Categorical Funds

FISCAL IMPACT:

Income of up to \$1,283,121 to restricted funds

STAFF RECOMMENDATION:

Adopt Resolution 15-07, the original California State Preschool Contract for full and part-day preschool services provided at Collins, Gaines, Keppel, Mokler and Wirtz (Jackson) sites for the 2015-16 school year.

PREPARED BY:

Kimberly Cole, Director - Special Education and Early Childhood Education

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is this District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

ACTION ITEM: 3.1-A

Paramount Unified School District

TO: Delores Stephens, Co-Interim Superintendent
David Verdugo, Co-Interim Superintendent
FROM: Deborah Stark, Assistant Superintendent-Educational Services
DATE: August 12, 2015
SUBJECT: Resolution 15-07, Original Local Agreement for Child Development Services for the California State Preschool Program for 2015-16

BACKGROUND INFORMATION:

The California Department of Education (CDE) is requesting approval of the original contract, CSPP-5212, for State Preschool services under the original amount of \$1,283,121. The original contract is for full and part-day preschool services at Collins, Gaines, Keppel, Mokler and Wirtz (Jackson).

The District approved the amended contract for CSPP-5212 on July 8, 2015 in the amount of \$1,997,735 which included the State Preschool expansion grant funds. The expansion grant provides funding for full and part-day State Preschool services at Alondra, Gaines, Hollydale and Zamboni sites.

CDE needs to have Board approval for both the original and amendment for contract CSPP-5212 on file.

POLICY/ISSUE:

Board Policy 3230 - Categorical Funds

FISCAL IMPACT:

Income of up to \$1,283,121 to restricted funds

STAFF RECOMMENDATION:

Adopt Resolution 15-07, the original California State Preschool Contract for full and part-day preschool services provided at Collins, Gaines, Keppel, Mokler and Wirtz (Jackson) sites for the 2015-16 school year.

PREPARED BY:

Kimberly Cole, Director - Special Education and Early Childhood Education

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is this District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

ACTION ITEM: 3.1-A

Paramount Unified School District

RESOLUTION 15-07

BE IT RESOLVED that the Governing Board of Paramount Unified School District authorizes entering into local agreement number CSPP-5212 and that the person who is listed below, is authorized to sign the transaction for the Governing Board.

The person listed below subject to availability:

NAME	TITLE	SIGNATURE
Kimberly Cole	Director - Special Education and Early Childhood Education	_____
Ranita Browning	Interim Assistant Superintendent- Business Services	_____

PASSED AND ADOPTED THIS 12th day of August, 2015 by the Governing Board of Paramount Unified School District of Los Angeles County, California.

I, Alicia Anderson, President of the Governing Board of Paramount Unified School District, of Los Angeles County, California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at the August 12, 2015 meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

Board President

Date

Paramount Unified School District

TO: Delores Stephens, Co-Interim Superintendent
David Verdugo, Co-Interim Superintendent
FROM: Deborah Stark, Assistant Superintendent-Educational Services
DATE: August 12, 2015
SUBJECT: Memorandum of Understanding with the Advanced Manufacturing and Engineering Technology Linked Learning Consortium for the 2015-16 School Year

BACKGROUND INFORMATION:

The Board of Education approved the 2014-15 Memorandum of Understanding (MOU) with the Advanced Manufacturing and Engineering Technology Linked Learning Consortium on April 9, 2014. The consortium provides Paramount High School students enrolled in the Engineering Pathway with experiences through industry engagement and work-based learning. This amendment to the MOU allows our District to partner with Cerritos College on Career Technical Education Linked Learning opportunities while extending the terms of the grant through December 31, 2015.

POLICY/ISSUE:

Board Policy 6141.1- Experimental/Innovative Programs
Board Policy 1210- Community Relations

FISCAL IMPACT:

None

PREPARED BY:

Greg Francois, Director – Secondary Education and Instructional Technology

STAFF RECOMMENDATION:

Approve the amendment between Cerritos Community College and Paramount Unified School District for the Advanced Manufacturing and Engineering Technology Linked Learning Consortium.

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

ACTION ITEM: 3.2-A

Paramount Unified School District

TO: Delores Stephens, Co-Interim Superintendent
David Verdugo, Co-Interim Superintendent
FROM: Deborah Stark, Assistant Superintendent-Educational Services
DATE: August 12, 2015
SUBJECT: School Study/Incentive Trips

BACKGROUND INFORMATION:

School sponsored study trips are an important part of a balanced instructional program. Study trips that are consistent with the District's instructional program and academic content standards are provided to enhance students' learning. The attached list of study/incentive trips are consistent with Board policy, District curriculum and are recommended for the 2015-16 school year.

POLICY/ISSUE:

Board Policy 6153 - Instruction, School-Sponsored Trips

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Approve the school sponsored study/incentive trips to provide students with experiences that extend grade-level curriculum.

PREPARED BY:

Manuel San Miguel, Director – Student Services

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

ACTION ITEM: 3.3-A



Paramount Unified School District Educational Services

2015-16 Study/Incentive Trip Sites and Location

Site	Location	Grade Level				Allowable Funding	
		K-3	4-5	6-8	9-12	Categorical	Other
COLLEGES & UNIVERSITIES							
California State Colleges & University of California Campuses				X	X	X	X
Community Colleges				X	X	X	X
Private Colleges/Universities				X	X	X	X
EVENTS							
Los Angeles County Office of Education Math Field Day			X	X	X	X	X
Los Angeles County Office of Education Science Fair				X	X	X	X
Los Angeles County Office of Education Science Olympiad				X	X	X	X
Run for Fun				X	X	X	X
Science Day at Magic Mountain	Valencia			X	X	X	X
INCENTIVE TRIPS							
Adventure City	Anaheim	X	X	X	X		X
Arrowhead Pond	Anaheim		X	X	X		X
Atlantis Park Play Center	Garden Grove	X	X	X	X		X
Bianchi Theatre	Paramount		X	X	X		X
Boomers Entertainment Center	Irvine/ Fountain Valley			X	X		X
Disneyland	Anaheim	X	X	X	X		X
Dodger Stadium	Los Angeles			X	X		X
Edison Field (Anaheim Stadium)	Anaheim			X	X		X
Golf N' Stuff	Norwalk			X	X		X
Hollywood Bowl	Hollywood			X	X		X
Home Depot Sports Center	Carson		X	X	X		X
IMAX Theatre at Universal Studios, City Walk	Universal City			X	X		X
Jackie Robinson Center	Pasadena			X	X		X
Keystone Lanes	Norwalk				X		X
Knott's Berry Farm	Buena Park	X	X	X	X		X
Long Beach Convention Center	Long Beach			X	X		X
Los Angeles Convention Center	Los Angeles			X	X		X
Los Angeles Memorial Coliseum	Los Angeles		X	X	X		X
Los Angeles Sport Arena	Los Angeles			X	X		X
Magic Johnson Theatre	Los Angeles		X	X	X		X
Medieval Times Dinner and Tournament	Buena Park			X	X		X
Paramount Iceland	Paramount	X	X	X	X		X
Plaza Olvera	Los Angeles	X	X	X	X		X
Pomona Fairplex	Pomona			X	X		X
Rhythm and Hues Studios	Marina Del Rey		X	X	X		X
Rose Bowl	Pasadena				X		X
Skate Depot	Cerritos		X	X	X		X
Staples Center	Los Angeles		X	X	X		X

Site	Location	Grade Level				Allowable Funding	
		K-3	4-5	6-8	9-12	Categorical	Other
Universal City Walk	Universal City				X		X
MARINE STUDIES							
Aquarium of the Pacific	Long Beach	X	X	X	X	X	X
Bolsa Chica Ecological Reserve	Huntington Beach			X	X	X	X
Cabrillo Marine Museum	San Pedro	X	X	X	X	X	X
Long Beach Harbor Cruise and/or Whale Watching	Long Beach		X	X	X	X	X
Los Angeles County Office of Education Roundhouse Marine Lab & Aquarium	Manhattan Beach	X	X	X	X	X	X
Los Angeles County Office of Education Science Floating Lab	Los Angeles			X	X	X	X
Los Angeles County Harbor Cruise and/or Whale Watching	Los Angeles		X	X	X	X	X
Los Angeles Maritime Institute, TopSail Program	San Pedro			X	X	X	X
Newport Landing, Sport Fishing/Whale Watching	Newport		X	X	X	X	X
Ocean Institute/Crystal Cove	Laguna Beach		X	X	X	X	X
Orange County Marine Institute	Dana Point		X	X	X	X	X
Sea World	San Diego		X	X	X	X	X
MUSEUMS & MISSIONS							
Bowers Museum of Cultural Art	Santa Ana	X	X	X	X	X	X
California African-American Museum	Exposition Park	X	X	X	X	X	X
California Science Center and IMAX Theatre	Exposition Park	X	X	X	X	X	X
Craft and Folk Art Museum	Los Angeles		X			X	X
Frida Kahlo Theatre	Los Angeles		X	X	X	X	X
Geffen Museum of Contemporary Art	Los Angeles			X	X	X	X
Hammer Museum of Art and Cultural Center at UCLA	Los Angeles			X	X	X	X
Huntington Library and Art Museum	San Marino			X	X	X	X
J.Paul Getty Museum	Los Angeles			X	X	X	X
Japanese-American National Museum	Los Angeles	X	X	X	X	X	X
Kidspace Children's Museum	Pasadena	X	X			X	X
Knott's Berry Farm, Westward Movement, Indian Trails	Buena Park	X	X			X	X
Los Angeles Children's Museum	Los Angeles	X	X			X	X
Los Angeles County Museum of Art	Los Angeles	X	X	X	X	X	X
Museum of Contemporary Art	Los Angeles			X	X	X	X
Museum of Latin American Art	Long Beach	X	X	X	X	X	X
Museum of Tolerance	Los Angeles	X	X	X	X	X	X
Natural History Museum	Los Angeles	X	X	X	X	X	X
Norton Simon Museum	Pasadena			X	X	X	X
Page Museum at the La Brea Tar Pits	Los Angeles	X	X	X	X	X	X
Queen Mary	Long Beach			X	X	X	X
Rancho Los Alamitos	Long Beach		X			X	X
Richard Nixon Public Library and Museum	Yorba Linda	X	X	X	X	X	X
Ronald Reagan Library	Simi Valley	X	X	X	X	X	X
San Fernando Mission	San Fernando		X			X	X
San Gabriel Mission	San Gabriel		X			X	X
San Juan Capistrano Mission	San Juan Capistrano		X	X	X	X	X
Southwest Museum	Los Angeles		X	X	X	X	X
The Children's Museum	La Habra	X				X	X
Wells Fargo Museum	Los Angeles		X	X	X	X	X

Site	Location	Grade Level				Allowable Funding	
		K-3	4-5	6-8	9-12	Categorical	Other
NATURE STUDIES							
Clark Center	Buena Park	X	X	X		X	X
El Dorado Nature Center	Long Beach	X	X	X	X	X	X
Jurupa Mountains Cultural Center	Riverside		X	X	X	X	X
Los Angeles Botanic Gardens - Arboretum - Descanso Gardens - South Coast Botanical Gardens - Virginia Robinson Gardens	Arcadia La Canada Palos Verdes Beverly Hills		X	X	X	X	X
Los Angeles County Natural Areas - Eaton Canyon Nature Center - Placerita Canyon Nature Center - San Dimas Canyon Nature Center - Whittier Narrows Nature Center	Pasadena Newhall San Dimas South El Monte			X	X	X	X
Los Angeles Regional Park - Santa Fe Dam	Irwindale	X	X	X	X	X	X
Madrona Marsh Preserve	Torrance	X	X	X	X	X	X
Monrovia Park	San Gabriel	X	X	X		X	X
Puddingstone Lake	San Dimas			X	X	X	X
San Gabriel Mountains	San Gabriel				X	X	X
San Pedro Fossil Site	San Pedro	X	X	X	X	X	X
Tree People City Forest	Coldwater Canyon	X	X	X	X	X	X
Tucker Wild Life Sanctuary	Modjeska Canyon	X	X	X	X	X	X
SCIENCE TRIPS							
American Wilderness Zoo	Monrovia		X			X	X
Camp Trask (Outdoor Discovery School)	Monrovia		X	X		X	X
Caspers Wilderness Park	San Juan Capistrano			X	X	X	X
Centennial Farms & Centennial Heritage Museum	Costa Mesa	X	X	X		X	X
Colonial Chesterfield at Riley's Farm	Oak Glen		X	X		X	X
Cottontail Ranch Outdoor School	Malibu		X	X		X	X
Discovery Science Center	Santa Ana		X	X		X	X
Donna O'Neil Land Conservancy	San Juan Capistrano			X	X	X	X
Green Meadows Farm	Irvine/Pasadena	X				X	X
Griffith Park Observatory	Los Angeles	X	X	X	X	X	X
Jet Propulsion Laboratory	Pasadena			X	X	X	X
Los Angeles Zoo	Griffith Park	X	X	X	X	X	X
Los Angeles County Outdoor Science School - Blue Sky Meadow - Camp Wrightwood - Malibu Outdoor School	San Bernardino Wrightwood Malibu		X	X		X	X
Northrop Engineering	Redondo Beach		X	X	X	X	X
Oak Glenn Outdoor School	Yucaipa		X			X	X
San Diego Zoo/Balboa Park	San Diego	X	X	X	X	X	X
Santa Ana Zoo	Santa Ana	X				X	X
Tanaka Farms	Irvine	X				X	X
Thousand Pines	Crestline		X			X	X

Site	Location	Grade Level				Allowable Funding	
		K-3	4-5	6-8	9-12	Categorical	Other
VISUAL & PERFORMING ARTS							
Arantani/Japan American Theatre	Los Angeles	X	X	X	X	X	X
Bellflower Civic Center	Bellflower		X	X	X	X	X
Carpenter Center	Long Beach	X	X	X		X	X
Greek Theatre	Los Angeles			X	X	X	X
Harriet and Charles Luckman Fine Arts Gallery	Los Angeles			X	X	X	X
Hermosa Beach Civic Center Theatre	Hermosa Beach	X	X	X	X	X	X
Hollywood Bowl	Hollywood			X	X	X	X
James Armstrong Theatre	Torrance	X	X	X	X	X	X
Kirk Douglas Theater	Culver City	X	X	X		X	X
La Mirada Civic Theatre	La Mirada		X	X	X	X	X
Los Cerritos Center for the Performing Arts	Cerritos	X	X	X	X	X	X
Musical Theatre West	Long Beach	X	X	X	X	X	X
Orange County Performing Arts Center	Costa Mesa	X	X	X	X	X	X
Pantages Theatre	Hollywood			X	X	X	X
Redondo Beach Performing Arts Center	Redondo Beach		X	X	X	X	X
South Coast Repertory Theatre	Costa Mesa				X	X	X
Terrace Theatre	Long Beach		X	X	X	X	X
Wilshire Ebell Theatre	Los Angeles	X	X	X	X	X	X

Paramount Unified School District

TO: Delores Stephens, Co-Interim Superintendent
David Verdugo, Co-Interim Superintendent
FROM: Deborah Stark, Assistant Superintendent-Educational Services
DATE: August 12, 2015
SUBJECT: Memorandum of Understanding with California State University
Dominguez Hills to Provide Practicum Interns in the Field of Social
Work

BACKGROUND INFORMATION:

California State University Dominguez Hills (CSUDH) will provide 3 to 6 master social worker practicum interns to provide individual and group counseling with elementary students who are identified as at risk of behavioral, emotional and mental health problems that prevents them from being successful in school. Under the supervision of the Behavior Intervention and Mental Health Specialist, practicum interns will provide supportive and psychoeducational group counseling that includes socio-emotional skills, anger management, grief and loss and trauma recovery. Finally, practicum interns may participate in the development and implementation of specific parent education groups and workshops.

CSUDH will provide services under the agreement for five years from August 19, 2015 through June 30, 2020. The agreement may be terminated by the Superintendent at any time.

POLICY/ISSUE:

Board Policy 6141.1 – Experimental/Innovative Programs

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Approve the Memorandum of Understanding with the California State University Dominguez Hills for master social worker practicum interns for the 2015-16 school year.

PREPARED BY:

Kimberly Cole, Director – Special Education and Early Childhood Education

DISTRICT PRIORITY 4:

Improve student support services.

ACTION ITEM: 3.4-A



California State University
Dominguez Hills

Procurement, Contracts, Logistical and Support Services • Division of Administration and Finance
1000 E. Victoria Street, Carson, CA 90747 • (310) 243-3799 • FAX: (310) 516-3305

Master of Social Work Program

THIS AGREEMENT, is made and entered into on August 19, 2015, pursuant to Education Code 89036, by and between Paramount Unified School District hereinafter referred to as the "FACILITY" and the Trustees of the California State University, an agency of the State of California, **CALIFORNIA STATE UNIVERSITY DOMINGUEZ HILLS**, hereinafter referred to as "UNIVERSITY".

WITNESSETH:

WHEREAS, the UNIVERSITY'S Master of Social Work Program requires its students to have clinical and educational experience (learning experience) in clinical facilities, schools and public agencies; and

WHEREAS, the FACILITY and UNIVERISTY are committed to the advancement of the profession of social work in the fulfillment of its professionally and socially defined tasks on behalf of those whom it serves; and

WHEREAS, the FACILITY has an interest in providing practice and research opportunities for graduate students, and

NOW, THEREFORE, in consideration of the covenants, conditions, and stipulations hereinafter expressed and in consideration of the mutual benefits to be derived there from, the parties hereto agree as follows:

I. FACILITY SHALL:

- A. Provide clinical facilities for learning experiences for Master of Social Work students designated by the UNIVERSITY. The experience for each student shall cover such period of time as will be specified by the UNIVERSITY.
- B. The FACILITY shall recommend members of its staff, qualified and approved within the UNIVERSITY'S criteria, to act as Fieldwork Instructors for students placed for training. These instructors shall be afforded sufficient release time to instruct and supervise the student's work at the FACILITY in accordance with the educational objectives, learning experiences and performance expectations established by the UNIVERSITY and agreed to by the FACILITY.
- C. The FACILITY shall provide facilities, staff, materials, and other resources necessary to meet the FACILITY'S educational commitment.
- D. The FACILITY shall accept students enrolled in the UNIVERSITY for a practicum in graduate social work education at times, in numbers and at such locations of the FACILITY as shall be agreed upon by both parties.
- E. The FACILITY shall not use students to replace its regular staff and shall not require the students to render services except as they are identified for their learning value as part of an agreed upon educational purposes.
- F. The FACILITY shall not compensate students for their services unless otherwise and, previously agreed to by the UNIVERISTY.
- G. The FACILITY may request that the UNIVERSITY remove any student whose performance the FACILITY deems unfit to meet the demands of its service program or whose conduct otherwise interferes with its staff relationships or primary mission.

II. TRUSTEES, THROUGH THE UNIVERSITY, SHALL:

- A. The UNIVERISTY shall be responsible for the selection, placement, and/or removal, and final grading of students placed with the FACILITY. These decisions shall be made in consultation with the FACILITY in accordance with the respective responsibilities of each party of this agreement.
- B. The UNIVERSITY shall assign a representative of its faculty to act as Faculty Field Liaison whose responsibilities shall be to act as liaison between UNIVERSITY and FACILITY in the development and execution of the Fieldwork Instruction program and the valuation of student performance, and to engage in such other activities as are of mutual concern in the provision of student training.

- C. The UNIVERSITY shall, at the time of agreement, provide the FACILITY with a statement of its educational goals, of appropriate learning experiences, and of its expectations for student performance in the practicum.
- D. Upon request, provide insurance for general liability coverage.

III. GENERAL CONDITIONS

- A. UNIVERSITY shall defend, indemnify and hold FACILITY, its officers, employees and agents harmless from and against any and all liability, loss expense (including reasonable attorneys fees and court costs), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys fees, or claims for injury or damages are caused by or result from the negligent acts or omissions of UNIVERSITY, its officers, agents, or employees.

FACILITY shall defend, indemnify and hold UNIVERSITY, its officers, employees and agents harmless from and against any and all liability, loss expense (including reasonable attorneys fees and court costs), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys fees, or claims for injury or damages are caused by or result from the negligent acts or omissions of FACILITY, its officers, agents, or employees.

- B. While in the performance of this agreement, students serve as volunteers at the Facility without compensation and are not to be considered officers, agents or employees of the Facility for Worker's Compensation purposes.
- C. UNIVERSITY shall provide and maintain in force a One Million Dollar (\$1,000,000) policy of professional liability insurance during the course of Students activities under this agreement.
- D. UNIVERSITY, at its sole cost and expense, shall insure its activities in connection with this agreement, naming Facility as additional insured by separate endorsement, and obtain, keep in force, and maintain insurance as follows:

Comprehensive or General Liability Insurance with a limit of One Million Dollars (\$1,000,000), and Three Million Dollars (\$3,000,000) in aggregate, per occurrence.
- E. This AGREEMENT may at any time be altered, changed or amended by mutual agreement of the parties in writing.
- F. Upon full execution of the agreement, any written notice given under this agreement shall be sent by registered mail to the following: CSUDH Assistant Vice President of Procurement and Contracts.

IN WITNESS WHEREOF, the undersigned have caused this Agreement to be effective Aug 19, 2015 to June 30, 2020 notwithstanding the fact that they may have executed the Agreement at a later date. This agreement may be terminated by either party upon 60 day advanced written notice, provided current students in the training program will be allowed to complete their training requirements until said terminated semester.

By executing the Agreement, the parties hereto accept and agree to all of the stipulations set forth herein and agree that he/she is authorized to sign this Agreement on behalf of the parties.

**CALIFORNIA STATE UNIVERSITY,
DOMINGUEZ HILLS**

Francisco Quinonez Date

Director
Procurement, Contracts, Logistical & Support Services

1000 E. Victoria Street
Carson, CA 90747

310-243-3799

FACILITY

By: _____

(Authorized Signature) Date

Printed Name: David J. Verdugo

Title: Co-Interim Superintendent

Address: 15110 California Avenue

Paramount, Ca 90723

Phone/Fax No.: (562) 602-6033/(562) 602-8113

Paramount Unified School District

TO: Delores Stephens, Co-Interim Superintendent
David Verdugo, Co-Interim Superintendent
FROM: Deborah Stark, Assistant Superintendent-Educational Services
DATE: August 12, 2015
SUBJECT: Nonpublic School Placement for a Special Education Student for 2014-15

BACKGROUND INFORMATION:

In order to facilitate appropriate educational progress some students require programs not available in the District. These students receive services from nonpublic schools (NPS) and agencies which provide the necessary programs and services. The District contracts on an as needed basis for services based on needs identified and delineated through the Individual Education Plan (IEP) process.

An elementary school student (2012000159) with a diagnosis of other health impairment was unsuccessful in a district placement. The IEP team recommends placement at Rossier Park Elementary School with designated instructional services (DIS) counseling and speech services as the least restrictive environment for the 2014-15 school year. The estimated cost not to exceed \$450.

POLICY/ISSUE:

Education Code 56020-56040 - Education of Exceptional Children in Non-Public Schools

FISCAL IMPACT:

Estimated cost not to exceed \$450 from special education funds.

STAFF RECOMMENDATION:

Approve the placement for a special education student in nonpublic schools, as determined by the student's Individual Education Plan for the 2014-15 school year.

PREPARED BY:

Kimberly Cole, Director - Special Education and Early Childhood Education

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is this District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

ACTION ITEM: 3.5-A

Paramount Unified School District

TO: Delores Stephens, Co-Interim Superintendent
David Verdugo, Co-Interim Superintendent
FROM: Deborah Stark, Assistant Superintendent-Educational Services
DATE: August 12, 2015
SUBJECT: Nonpublic School Placements for Special Education Students for 2015-16

BACKGROUND INFORMATION:

In order to facilitate appropriate educational progress some students require programs not available in the District. These students receive services from nonpublic schools (NPS) and agencies which provide the necessary programs and services. The District contracts on an as needed basis for services based on needs identified and delineated through the Individual Education Plan (IEP) process.

A high school student (2015001521) with a diagnosis of specific learning disability transferred in to the District with NPS Placement. The IEP team recommends placement at Rossier Park School with designated instructional service counseling (DIS) as the least restrictive environment for the 2015-16 school year. The estimated cost not to exceed \$40,000.

An elementary school student (2012000159) with a diagnosis of other health impairment currently attends Rossier Park Elementary School. The IEP team recommends continued placement with DIS counseling as the least restrictive environment for the 2015-16 school year. The estimated cost not to exceed \$46,000.

POLICY/ISSUE:

Education Code 56020-56040 - Education of Exceptional Children in Non Public Schools

FISCAL IMPACT:

Estimated cost not to exceed \$55,500 from special education funds and \$30,500 from mental health funds.

STAFF RECOMMENDATION:

Approve the placement for special education students in nonpublic schools, as determined by the students' Individual Education Plan for the 2015-16 school year.

ACTION ITEM: 3.6-A

PREPARED BY:

Kimberly Cole, Director - Special Education and Early Childhood Education

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is this District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

Paramount Unified School District

TO: Delores Stephens, Co-Interim Superintendent
David Verdugo, Co-Interim Superintendent
FROM: Ranita Browning, Interim Assistant Superintendent-Business Services
DATE: August 12, 2015
SUBJECT: Revision 2 of Resolutions 14-14 through 14-23, Signature Authorizations

BACKGROUND INFORMATION:

The Governing Board of each school district shall be responsible for filing, or causing to be filed with the County Superintendent of Schools, the verified signature of each person, including members of the Governing Board, authorized to sign notices of employment, contracts and orders in its name. The Los Angeles County Office of Education requires an annual renewal of authorized signatures following the reorganization of the Board of Education each December. Resolutions 14-14 through 14-23 designate those persons who are authorized to sign documents on behalf of the District.

The revision of Resolution Nos. 14-14 through 14-23 will authorize the following District staff members in new and interim positions to sign documents on behalf of the District until December 9, 2015: Ranita Browning, Interim Assistant Superintendent-Business Services/Director of Fiscal Services; Beatriz Spelker-Levi, Director of Personnel; Gregoire Francois, Director of Secondary Education/CTE and Instructional Technology; Adrian Ayala, Director of Leadership Development; and Patricia Tu, Assistant Director of Fiscal Services.

POLICY/ISSUE:

Board Policy 3326.3 - Signatures/Facsimiles

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Approve Revision 2 of Resolutions 14-14 through 14-23, Signature Authorizations through December 9, 2015.

PREPARED BY:

Ranita Browning, Interim Assistant Superintendent-Business Services

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.

ACTION ITEM: 4.1-A

**PARAMOUNT UNIFIED SCHOOL DISTRICT
SIGNATURE AUTHORIZATIONS
BOARD TERM -- 2014-2015**

REVISION 2

RESOLUTION 14-14

The Board of Education of the Paramount Unified School District hereby resolves that Delores Stephens and David Verdugo, Co-Interim Superintendents; and/or Deborah Stark, Assistant Superintendent-Educational Services; and/or Ranita Browning, Interim Assistant Superintendent-Business Services/Director of Fiscal Services, shall sign manually or by facsimile, the orders drawn on funds of the Paramount Unified School District for warrants, revolving cash checks, and orders for salary payments and cafeteria checks for the period beginning December 10, 2014, and ending December 9, 2015.

RESOLUTION 14-15

The Board of Education of the Paramount Unified School District hereby authorizes Delores Stephens and David Verdugo, Co-Interim Superintendents; and/or Ranita Browning, Interim Assistant Superintendent-Business Services/ Director of Fiscal Services; and/or Christopher Stamm, Student Nutrition Services Director, to sign all applications and reports connected with the Special School Milk Program and the National School Lunch Program for the period beginning December 10, 2014, and ending December 9, 2015.

RESOLUTION 14-16

The Board of Education of the Paramount Unified School District hereby authorizes Delores Stephens and David Verdugo, Co-Interim Superintendents; and/or Deborah Stark, Assistant Superintendent-Educational Services; and/or Ranita Browning, Interim Assistant Superintendent-Business Services/Director of Fiscal Services; and/or Myrna Morales, Assistant Superintendent-Human Resources; Beatriz Spelker-Levi, Director of Personnel, to sign manually or by facsimile, employment-related notices for District personnel whose employment status has been authorized or ratified by the Board of Education, and related documents for the period beginning December 10, 2014, and ending December 9, 2015.

RESOLUTION 14-17

The Board of Education of the Paramount Unified School District hereby designates Delores Stephens and David Verdugo, Co-Interim Superintendents; and/or Ranita Browning, Interim Assistant Superintendent-Business Services/Director of Fiscal Services; and/or Deborah Stark, Assistant Superintendent-Educational Services; and/or Randy Gray, Director of Special Projects/Elementary Education/VAPA; and/or Manuel San Miguel, Director of Student Services/ Alternative Education; and/or Gregoire Francois, Director of Secondary Education/CTE and Instructional Technology; and/or Adrian Ayala, Director of Leadership Development; and/or Kim Cole, Director of Special Education/Early Childhood Education; as authorized representatives for the purpose of furnishing information to the

United States of America, and/or to the State of California, such information, data, documents as pertain to the application for funds under the provisions of any and all federal- and state-connected projects and subsequent amendments to such projects. Certified copies of this resolution shall be included as a part of any application for funds to be submitted to the United States of America or the State of California in connection with any and all federal and state projects for the period beginning December 10, 2014, and ending December 9, 2015.

RESOLUTION 14-18

The Board of Education of the Paramount Unified School District hereby authorizes the continuation of a Cash Clearing Account. The checks will be preprinted for payment to the Treasurer, County of Los Angeles. The authorized signatories of this account will be Delores Stephens and David Verdugo, Co-Interim Superintendents; and/or Ranita Browning, Interim Assistant Superintendent-Business Services/Director of Fiscal Services; during the period beginning December 10, 2014, and ending December 9, 2015.

RESOLUTION 14-19

The Board of Education of the Paramount Unified School District hereby authorizes Delores Stephens and David Verdugo, Co-Interim Superintendents, and/or Ranita Browning, Interim Assistant Superintendent-Business Services/Director of Fiscal Services, to invest surplus cash in U.S. Treasury Bills at their discretion. It is understood that a report will be made on interest rates of return on the investments as they mature and that an annual report will be presented to the Board of Education for the period beginning December 10, 2014, and ending December 9, 2015.

RESOLUTION 14-20

The Board of Education of the Paramount Unified School District hereby authorizes Delores Stephens and David Verdugo, Co-Interim Superintendents; and/or Ranita Browning, Interim Assistant Superintendent-Business Services/Director of Fiscal Services; Cynthia A. DiPaola, Director of Operations; and/or Milan Stijepovic, Assistant Director-Operations, to sign manually or by facsimile, all purchase orders and/or documents relating to purchase orders, including the purchase of fuel through the Los Angeles Procurement Division, during the period beginning December 10, 2014, and ending December 9, 2015.

RESOLUTION 14-21

The Board of Education of the Paramount Unified School District hereby authorizes the reimbursement of the Cash Revolving Fund for awards, plaques, and certificates made to members of the staff of the Paramount Unified School District and students who participate as an advisory group to the Board of Education during the period beginning December 10, 2014, and ending December 9, 2015.

RESOLUTION 14-22

The Board of Education of the Paramount Unified School District hereby authorizes Ranita Browning, Interim Assistant Superintendent-Business Services/Director of Fiscal Services; and/or Patricia Tu, Assistant Director of Fiscal Services, to approve vendor payments through the PeopleSoft and SmarteFinance systems during the period beginning December 10, 2014, and ending December 9, 2015.

RESOLUTION 14-23

The Board of Education of the Paramount Unified School District hereby resolves that in the out-of-district absence of the Superintendent from December 10, 2014, through December 9, 2015, the Assistant Superintendent-Educational Services shall act as Superintendent. The Board further resolves that in the out-of-district absence of both the Superintendent and the Assistant Superintendent-Educational Services, the Assistant Superintendent-Human Resources shall act as Superintendent. The Board further resolves that in the out-of-district absences of the Superintendent, the Assistant Superintendent-Educational Services, and the Assistant Superintendent-Human Resources, the Assistant Superintendent-Business Services shall act as Superintendent.

BE IT, THEREFORE, RESOLVED, that this Governing Board is hereby establishing the District Signature Authorizations for the 2014-2015 Board term year.

ADOPTED THIS 12th day of August, 2015.

President of the Board

Vice President of the Board

Member of the Board

Member of the Board

Member of the Board

Delores Stephens, Co-Secretary to the Board

David Verdugo, Co-Secretary to the Board

Paramount Unified School District
DISTRICT

CERTIFICATION OF SIGNATURES

As clerk/secretary to the governing board of the above named district, I certify that the signatures shown below in Column 1 are the verified signatures of the members of the governing board. I certify that the signatures shown in Column 2 are the verified signatures of the person or persons authorized to sign notices of employment, contracts and orders drawn on the funds of the district. These certifications are made in accordance with the provisions of Education Code Sections:

K-12 Districts: 35143, 42632, and 42633

Community College Districts: 72000, 85232, and 85233

If persons authorized to sign orders as shown in Column 2 are unable to do so, the law requires the signatures of the majority of the governing board.

These approved signatures are valid for the period of: August 12, 2015 to December 9, 2015
In accordance with governing board approval dated August 12, 2015.

Signature _____
Clerk (Secretary) of the Board

NOTE: Please TYPE name under signature.

Column 1
Signatures of Members of the Governing Board

SIGNATURE
TYPED NAME
President of the Board of Trustees/Education
SIGNATURE
TYPED NAME
Clerk/Secretary of the Board of Trustees/Education
SIGNATURE
TYPED NAME
Member of the Board of Trustees/Education
SIGNATURE
TYPED NAME
Member of the Board of Trustees/Education
SIGNATURE
TYPED NAME
Member of the Board of Trustees/Education
SIGNATURE
TYPED NAME
Member of the Board of Trustees/Education
SIGNATURE
TYPED NAME
Member of the Board of Trustees/Education

Column 2

Signatures of Personnel and/or Members of Governing Board authorized to sign Orders for Salary or Commercial Payments, Notices of Employment, and Contracts:

SIGNATURE
TYPED NAME
Ranita Browning
TITLE Interim Asst. Supt.-Business Services/Dir. of Fiscal Services
SIGNATURE
TYPED NAME
Beatriz Spelker-Levi
TITLE Director of Personnel
SIGNATURE
TYPED NAME
Gregoire Francois
TITLE Dir. of Secondary Education/CTE & Instruct. Technology
SIGNATURE
TYPED NAME
Adrian Ayala
TITLE Director of Leadership Development
SIGNATURE
TYPED NAME
Patricia Tu
TITLE Assistant Director of Fiscal Services
SIGNATURE
TYPED NAME
TITLE
SIGNATURE
TYPED NAME
TITLE

Number of Signatures required:

ORDERS FOR SALARY PAYMENTS	ORDERS FOR COMMERCIAL PAYMENTS
NOTICES OF EMPLOYMENT	CONTRACTS

Paramount Unified School District

TO: Delores Stephens, Co-Interim Superintendent
David Verdugo, Co-Interim Superintendent
FROM: Ranita Browning, Interim Assistant Superintendent-Business
Services
DATE: August 12, 2015
SUBJECT: Resolution 15-08, Lease-Purchase Agreement for Copier
Equipment

BACKGROUND INFORMATION:

The District entered into a contract with Ricoh Corporation on February 22, 2012. Ricoh provides school and office copiers, and production copiers at the District Print Shop. The current lease agreement will expire December 15, 2015.

Staff has updated the equipment specifications meeting today's needs for scanning, color and black-and-white copies, service and repair configurations.

Staff requests entering into a new lease with Ricoh Corporation, the current vendor, for sixty (60) months. The equipment allocation for schools would remain the same. The lease includes a copy allowance, all service and repair parts, and a fleet technician, who will continue to monitor machine performance and copy use. The lease fee would be invoiced on a monthly basis.

The value of the equipment configuration is \$3,000,000. The equipment would be acquired pursuant to a bid procured through the California Municipal Award Schedule (CMAS) by the National Association of Purchasing Officials under the Western States Contracting Alliance (WSCA), to be leased under a lease-purchase agreement with De Lage Landen Public Finance LLC. Staff was able to negotiate a discounted lease rate by making changes to the leasing vendor. The current lease cost is \$56,418 per month.

If approved, the new lease cost will be \$50,406 per month. An allocation of \$30,000 per year for additional software features for workflow, Print Shop software, equipment, and accessories would be budgeted beyond the leased service. The new contract would expire on August 30, 2020. The net savings per month is \$6,012 on the lease, with allocation for copy overage.

POLICY/ISSUE:

Gov. Code 6500
Public Contract Code 20118

ACTION ITEM: 4.2-A

FISCAL IMPACT:

General Fund – \$2,798,840
Adult Education – \$38,500
Student Nutrition Services – \$225,420
Early Childhood Education – \$55,800
Paramount High School – \$55,800
Total – \$3,174,360

STAFF RECOMMENDATION:

Adopt Resolution 15-08, authorizing the District's use of the bid procured through the California Multiple Award Schedule (CMAS) by the Western States Contracting Alliance for a lease-purchase agreement with Ricoh Corporation and authorize the Co-Interim Superintendent(s) or designee to execute all necessary documents.

PREPARED BY:

Cindy DiPaola, Director-Operations

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.

PARAMOUNT UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 15-08

WHEREAS, the Governing Board (the "Board") of the Paramount Unified School District (the "District") has determined that a true and very real need exists for the acquisition of copier equipment and associated services as described in Attachment "A" (the "Property"); and

WHEREAS, the Governing Board of a school district, under Section 10299 of the California Public Contract Code, may, without competitive bidding, contract with suppliers that have been awarded contracts, master agreements, multiple award schedules, cooperative agreements or other types of agreements that leverage the state's buying power, for acquisitions authorized under Chapter 2 (commencing with Section 10290), Chapter 3 (commencing with Section 12100), and Chapter 3.6 (commencing with Section 12125) of the California Public Contract Code; and

WHEREAS, the Governing Board of a school district may under Section 20118 of the California Public Contract Code, without advertising for bids, if the Board has determined it to be in the best interest of the district, authorize by contract, lease, requisition or purchase order, any public corporation or agency to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, services and other personal property for the district in the manner in which the public corporation is authorized by law to lease or purchase; and

WHEREAS, pursuant to California Public Contract Code Section 20118 and California Government Code Section 6500 et seq., the District participates in the National Association of State Procurement Officials ("NASPO") under the Western State Contracting Alliance ("WSCA") program, a multi-state purchasing group for governmental entities and school districts; and

WHEREAS, the Board of the District has determined that it is in the best interest of the District to authorize the Property from Ricoh Americas Corporation through a bid procured by NASPO under WSCA Master Agreement No. 20-000-00-00040A for Managed Print Services and corresponding California Participating Addendum No. 7-12-70-32 ("WSCA Contract") on file at the District's Business Office; and

WHEREAS, the Governing Board of a school district, under Education Code section 17597 may, by direct sale or otherwise, sell to a purchaser any electronic data processing equipment or other majority items of equipment owned by, or to be owned, by the District, if the purchaser agrees to lease the equipment back to the District for use by the District following the sale; provided the Governing Board finds, by resolution, that the meaning of this Section, and that the sale and leaseback is the most economical means for providing electronic data processing equipment or other major items of equipment to the District; and

WHEREAS, the Board of the District has by this Resolution determined the need for the Property, and authorized the lease/purchase a portion of such Property as identified in Exhibit B Equipment Description to Equipment Lease Purchase Agreement No. PUB 15008 dated September 1, 2015 (the "Lease"), attached hereto as Attachment "B", with De Lage Landen Public Finance, LLC (the "Lessor"); and

WHEREAS, the Board of the District has determined that this Lease arrangement is the most economical means for providing the Property to the District.

NOW, THEREFORE, the District Board hereby finds, determines, declares and resolves as follows:

Section 1. All of the recitals set forth above are true and correct and the Board so finds and determines.

Section 2. The Board hereby finds and determines the acquisition of the Property, pursuant to Public Contract Code sections 20118 and 10299 and Government Code section 6500 et seq., to be in the best interest of the District.

Section 3. The Board hereby finds and determines the Lease provides the most economical means for providing the Property to the District.

Section 4. The form of the Lease by and between the District and Lessor presented to this meeting, and on file with the District, is hereby approved. The Superintendent or Superintendent's designee is hereby authorized and directed, for and in the name of and on behalf of the District, to execute and deliver to Lessor the Lease and such other financing and related documents as necessary to the completion of the transaction contemplated by the Lease with such changes therein as such officer or person may require and approve, such approval to be conclusively evidenced by the execution and delivery thereof.

Section 5. The District's obligations under such Lease shall be subject to annual appropriation or renewal as set forth in the Lease, and the Lease shall contain such options to purchase by the District as set forth therein.

Section 6. The Superintendent or Superintendent's designee is hereby authorized and directed to do any and all things, and to execute and deliver any and all documents which they may, in consultation with legal counsel, deem necessary or advisable in order to consummate this transaction and otherwise carry out, give effect to and comply with the terms and intent of this Resolution.

Section 7. This Resolution shall be effective as of the date of its adoption.

APPROVED, PASSED AND ADOPTED by the Governing Board of the Paramount Unified School District, State of California, this 12th day of August, 2015 by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

President of the Governing Board of
Paramount Unified School District

Paramount Unified School District

TO: Delores Stephens, Co-Interim Superintendent
David Verdugo, Co-Interim Superintendent
FROM: Ranita Browning, Interim Assistant Superintendent-Business
Services
DATE: August 12, 2015
SUBJECT: Reissuance of Warrant After Expiration of the Valid Period

BACKGROUND INFORMATION:

District Employee No. XXX-XX-4892 has requested reissuance of an expired pay warrant. The Los Angeles County Office of Education requires a separate Board action to authorize the issuance of warrants beyond four years from the date of original issuance.

POLICY/ISSUE:

None

FISCAL IMPACT:

\$47.30 – General Fund

STAFF RECOMMENDATION:

Approve the reissuance of the warrant after expiration of the valid period.

PREPARED BY:

Ranita Browning, Interim Assistant Superintendent-Business Services

DISTRICT PRIORITY 5:

Increase and promote team building and staff involvement in decision making throughout the District.

Paramount Unified School District

TO: Delores Stephens, Co-Interim Superintendent
David Verdugo, Co-Interim Superintendent
FROM: Deborah Stark, Assistant Superintendent-Educational Services
DATE: August 12, 2015
SUBJECT: Career Technical Education Courses for the 2015-16 School Year

BACKGROUND INFORMATION:

The Local Control and Accountability Plan outlines Paramount Unified School District's effort to improve student college and career readiness through the addition of Career Technical Education (CTE) and A-G approved courses. Paramount High School will offer new courses within the Engineering Design and the Food Service and Hospitality Pathways in 2015-16. The following CTE courses are offered in 2015-16:

Career Technical Education Pathways	Existing Courses	New Courses for 2015-16
Engineering Design	Introduction to Engineering Design (A-G)	
	Principles of Engineering (A-G)	
	Computer Assisted Drafting	
	Computer Integrated Manufacturing (A-G)	
	Architectural Design (A-G)	
		Engineering Design and Development (Capstone)
Media Support and Services	UC Media Design and Development (A-G)	
	Film & Video Production I (A-G)	
	UC Graphic Design (A-G)	
	Film & Video Production II (A-G)	
	Graphic Design 2 (Capstone)	
Therapeutic Services	Introduction to Medical Terminology	
	Health Careers Academy – Foundation	
	Health Careers Academy – Exploration	
	Health Career Academy- Internship (Capstone)	
		Sports Medicine
Food Service and Hospitality		Principles of Nutrition

PREPARED BY:

Greg Francois, Director – Secondary Education and Instructional Technology

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

Paramount Unified School District

TO: Delores Stephens, Co-Interim Superintendent
David Verdugo, Co-Interim Superintendent
FROM: Deborah Stark, Assistant Superintendent-Educational Services
DATE: August 12, 2015
SUBJECT: Program Self-Evaluation Report for State Preschool

BACKGROUND INFORMATION:

Paramount Unified School District has a contract with the California Department of Education to operate the California State Preschool Program (CSPP). The contract requires an annual program self-evaluation report and submission to the California Department of Education. The program self-evaluation tool used by CSPP includes the Desired Results Developmental Profiles (DRDP). The results of the DRDP are used to identify group summary findings and develop an action plan for 2015-16.

The Desired Results Developmental Profiles is submitted under separate cover.

PREPARED BY:

Kimberly Cole, Director - Special Education and Early Childhood Education Programs

DISTRICT PRIORITY 7:

Increase parent and community involvement and collaboration.

Paramount Unified School District

TO: Delores Stephens, Co-Interim Superintendent
David Verdugo, Co-Interim Superintendent
FROM: Deborah Stark, Assistant Superintendent-Educational Services
DATE: August 12, 2015
SUBJECT: Beginning and Ending Times for Schools

BACKGROUND INFORMATION:

The beginning and ending times for all District schools for the 2015-16 school year are presented showing that all schools comply with required instructional minutes. The schedule includes different start times for grades preschool-12 to provide cost-effective transportation to utilize the same vehicle to cover bus routes for several schools.

PREPARED BY:

Randy Gray, Director-Curriculum & Instruction-Projects

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.



Paramount Unified School District Educational Services

2015-16 Beginning and Ending Times for Schools

SCHOOL	GRADE	SESSIONS	MINIMUM DAYS
Alondra	6-8	8:00 - 2:15	8:00 - 12:51
Collins	TK/K TK/K* K** 1-3 4-5	8:30 - 12:03 8:30 - 1:40 1:40 - 2:23 8:30 - 2:38 8:30 - 2:50	8:30 - 1:25
Gaines	TK/K TK/K* K** 1-3	8:15 - 11:38 8:15 - 1:30 1:30 - 2:13 8:15 - 2:13	8:15 - 1:13
Hollydale	TK/K TK/K* K** 1-3 4-5 6-8	8:20 - 11:43 8:20 - 1:15 1:15 - 1:58 8:20 - 2:28 8:20 - 2:40 8:20 - 2:40	8:20 - 1:10 8:20 - 1:15
Jackson	4-5 6-8	8:00 - 2:20 8:00 - 2:20	8:00 - 12:56
Jefferson	K K* K** 1-3 4-5	8:15 - 11:38 8:15 - 1:25 1:25 - 2:08 8:15 - 2:23 8:15 - 2:30	8:15 - 1:10
Keppel	TK/K TK/K* K** 1-3 4-5	8:15 - 11:38 8:15 - 1:25 1:25 - 2:08 8:15 - 2:23 8:15 - 2:35	8:15 - 1:10
Lincoln	TK/K TK/K* K** 1-3 4-5	8:15 - 11:38 8:15 - 1:25 1:25 - 2:08 8:15 - 2:26 8:15 - 2:33	8:15 - 1:10 8:15 - 1:10
Los Cerritos	TK/K TK/K* K** 1-3 4-5	8:15 - 11:38 8:15 - 1:25 1:25 - 2:08 8:15 - 2:28 8:15 - 2:30	8:15 - 1:10 8:15 - 1:15
Mokler	TK/K TK/K* K** 1-3 4-5	8:15 - 11:40 8:15 - 1:25 1:25 - 2:08 8:15 - 2:23 8:15 - 2:30	8:15 - 1:10 8:15 - 1:05

SCHOOL	GRADE	SESSIONS	MINIMUM DAYS
Paramount Park	6-8	8:00 - 2:20	8:00 - 12:55
Roosevelt	TK/K TK/K* K** 1-3 4-5	8:15 - 11:38 8:15 - 1:25 1:25 - 2:08 8:15 - 2:23 8:15 - 2:35	8:15 - 1:10
Tanner	TK/K TK/K* K** 1-3 4-5	8:20 - 11:43 8:20 - 1:30 1:30 - 2:13 8:20 - 2:28 8:20 - 2:40	8:20 - 1:15
Wirtz	TK/K TK/K* K** 1-3 4-5	8:15 - 11:38 8:15 - 1:10 1:10 - 1:53 8:15 - 2:08 8:15 - 2:25	8:15 - 12:55 8:15 - 1:10
Zamboni	6-8	8:00 - 2:20	8:00 - 12:55
Buena Vista High (9-12)	Session I Session II	8:50 - 11:52 12:30 - 3:32	N/A
Community Day School	7-12	7:45 - 2:30	
PHS-Senior	10-12	8:05 - 2:55	8:05 - 12:05
PHS-West	9th	8:05 - 2:55	8:05 - 12:05

Early Childhood Education Preschool and Extended Day Care		
PRESCHOOL	SESSION I	SESSION II
Alondra Full Day	7:30 - 5:00	
Collins	8:15 - 11:45	
Gaines	7:45 - 11:15	12:15 - 3:45
Gaines Full Day	7:30 - 5:00	
Hollydale	7:45 - 11:15	12:15 - 3:45
Wirtz (class 1)	7:45 - 11:15	12:15 - 3:45
Wirtz (class 2)	7:45 - 11:15	12:15 - 3:45
Keppel	7:45 - 11:15	12:15 - 3:45
Mokler	7:45 - 11:15	12:15 - 3:45
Zamboni	7:45 - 11:15	12:15 - 3:45

* The modified-day Transitional Kindergarten (TK) and kindergarten schedule will begin September 14, 2015.

** Targeted Instruction will begin September 28, 2015.

Paramount Unified School District

TO: Delores Stephens, Co-Interim Superintendent
David Verdugo, Co-Interim Superintendent
FROM: Deborah Stark, Assistant Superintendent-Educational Services
DATE: August 12, 2015
SUBJECT: K-5 Achievement Reports Aligned to New Standards

BACKGROUND INFORMATION:

The implementation of Common Core State Standards has changed what students learn and how they demonstrate academic achievement. In 2014-15 a committee of teachers, curriculum specialists and administrators developed a new Achievement Report for communicating student progress in grades K-5. The new standards-based Achievement Report describes student progress toward grade level standards. Achievement Reports will be provided in both English and Spanish at the end of each quarter. Copies of the reports are included under separate cover.

PREPARED BY:

Randy Gray, Director – Curriculum & Instruction-Projects

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.